

The City of Leoti is accepting applications for a Part—Time Administrative Assistant/Municipal Court Clerk. Qualified candidates must hold a valid driver's license and possess a high school diploma or GED and no criminal history; preferential hiring will be given to candidate with experience in an office setting. Pre-employment drug s screen required before an offer will be made. Application and job description may be obtained at City Hall, 406 S 4th St. Leoti, Kansas, or online at www.leotikansas.org. Please contact City Hall with any questions at 620-375-2341 or by e-mail cityofleoti@wbsnet.org. The City of Leoti is an equal opportunity employer.