

City of Leoti Governing Body met in regular session Monday, March 2, 2015, at City Hall meeting room at 7:00 p.m.

Mayor Green called meeting to order at 7:00 p.m. and roll call was done.

Mayor Green and Councilors Amanda Baker, Roger Porter and Tony Hernandez were present. Also present were Interim City Superintendent Joel Landis, Code Enforcement Officer Nick Salinas, City Administrator Ted Cherry and City Clerk Tammie Meyer-Givens. Guests in attendance were Julie Riley. All stood for the pledge of Allegiance.

Mayor Green called motion for the adoption of Agenda.

Councilor Baker moved, Councilor Hernandez seconded for approval of the agenda with the changing of item d. to Economic development resignation under other business. Item e. then being Executive session 1- Non-Elected personnel matters, item f. Executive session 2- Non-Elected personnel matters and the adding of item g. to be Executive session 3- Non Elected personnel matters. Motion carried unanimously.

Mayor Green then called for motion of adoption of Consent agenda.

Councilor Porter moved, Councilor Baker seconded the approval of consent agenda items a through d: a. Approval of February 17, 2015 regular meeting minutes, b. Approval of accounts payable warrants- 38838-38867 in the amount of Two million, nine hundred twenty-five thousand, six hundred fourteen dollars and forty-four cents (\$2,925,614.44), c. Accounts payable warrants 38868-38881 in the amount of fifty-six thousand, six hundred sixty-six dollars and forty-seven cents(\$56,666.47), d. Payroll warrants- 34401-36301 and 38831-38837 and 1212830-1212834 in the amount of forty-one thousand, three hundred forty-nine dollars and three cents(\$41,349.03). Motion carried unanimously.

Mayor Green called for V: Public comments

- a. Robert Farr- Sanitation Service Not present

Mayor Green opened floor for any other Public Comments, there were none at this time

Mayor Green then called for item VI: Reports.

- a. City Attorney Doug Crotty was absent.
- b. Interim City Superintendent Joel Landis reported there have been some electrical problems at the City Shop. Sanchez electrical checked out those problems. There are issues with the main breaker and other items. We will be receiving and item list as to what problems need addressed. Also gave update on Nitrate water plant. They will be doing High service start up March 10-11, 2015. Initial startup around week of March 30, 2015 which should last around a week.
- c. City Clerk Tammie Meyer-Givens getting all loose ends for end of year completed. Reported to Council that resignation for City Clerk position had been given and accepted on February 26, 2015. Her last day will be March 13, 2015.
- d. Code Enforcement Officer Nick Salinas reported she has been working on documentation around the city of dangerous structures. Gathering documentation on delinquent taxes at courthouse, and ongoing work on nuisances around the city.
- e. City Administrator Ted Cherry asked: anyone interested in going to upcoming classes at water conference in Wichita to please let Deputy City Clerk Cendy Morcillo know, so registration and room accommodations can be made.

LKM webinar Tuesday March 3, 2015 at 10:30 a.m. in Administrator's office, if any member would like to attend. This will address new bills on moving local government election dates to November and possibly making them partisan , off number year to National elections. Also questions about conceal carry permits in Government buildings; and many other issues involving Municipal Government.

Administrator Cherry has purchased for the City a new 2014 addition Kansas Local Government law binder ; Fifth Edition, from League of Kansas Municipalities for \$200.00. This has every law that should affect us.

Administrator Cherry will be out of the office on the afternoon of Friday March 6, 2015. Cherry will also be gone the afternoon of Tuesday March 10, 2015 through Friday March 13, 2015 in Wichita for a conference.

Cleaning person for the office has been hired. It was found, since City provides cleaning supplies and equipment that we could not hire as contract labor. Administrator Cherry informed Council he will be making changes to employed cleaning as part time employee with an hourly wage.

Administrator Cherry communicated he would be working on zoning ordinances. Concerns for zoning issues with the old Veterinary Clinic and Salvage yard that he will need addressing. Getting quotes on new furniture for Council meeting room soon. Also addressing Chicken and fowl ordinances.

Mayor Green called for VII: Unfinished business

a. *Purchasing Policy*

Approval of new purchasing policy with changes requested from Tuesday February 17, 2015 meeting. changes made adjusting City Superintendent purchases to one thousand dollar limit. Chart to include Deputy City Clerk-Any amount up to \$500. Wording under purchases, second paragraph to be changed to City Clerk "and/or" Deputy City Clerk .

Councilor Porter moved, Councilor Baker seconded the approval and adoption of New Purchasing Policy. Mayor Green called for roll call: Yea_3, Nay_0. Motion carried unanimously.

Mayor Green called for VIII: other business

a. First reading –Ordinance 2015-03- Amending Ordinance 2014-10 Snow Removal(*passed April 7, 2014*)

Ordinance 2015-03

AN ORDINANCE AMENDING ORDINANCE 2014-01 "PROVIDING FOR THE REGULATION AND REMOVAL OF SNOW AND ICE FROM SIDEWALKS WITHIN THE CITY; PROVIDING PENALTIES; AND PROVIDING FOR CITY REMOVAL AND ASSOCIATED COSTS."

WHEREAS, The Governing Body passed City Ordinance 2014-10 on April 7, 2014 regulating snow removal by citizens on sidewalks.

WHEREAS, There have been some citizen complaints about the removal of snow and ice in some areas of the City

THEREFORE, BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF LEOTI, KANSAS, TO AMEND CITY ORDINANCE 2014-10 TO ADD THE FOLLOWING WORDING.

Section 1.

Remove the word "all" from the first sentence.

Add Sentence to end of the first paragraph

"A clear path must be made in a manner as to make the sidewalk safe for pedestrian travel and shall be deemed sufficient."

Add the following to the end of the second paragraph

"In a case where there is no property large enough or available to hold the quantity of snow or ice removed, snow or ice should be placed in a pile on the edge of the sidewalk closest to the curb or moved to the center of the street, but not placed directly next to the curb."

In total Section 1 of City Ordinance 2014-10 should read

SECTION 1. Snow and Ice to be removed. It shall be unlawful for the owner or the occupant of any lots abutting any sidewalks to fail to cause to be removed from such sidewalks snow and ice within twelve hours from the time that the snowfall or ice storm ceases. If the snow falls or ice accumulates upon the sidewalks during the nighttime, removal of same must be made within twelve hours after sunrise on the following day. A clear path must be made in a manner as to make the sidewalk safe for pedestrian travel and shall be deemed sufficient.

It shall be unlawful for any person to place snow removed from public or private property upon, or onto any public street, alley, or sidewalk. In a case where there is no property large enough or available to hold the quantity of snow or ice removed, snow or ice should be placed in a pile on the edge of the sidewalk closest to the curb or moved to the center of the street, but not placed directly next to the curb.

Councilor Baker moved, Councilor Porter seconded for the approval and adoption of Ordinance 2015-03 Snow Removal.

Mayor Green calls for roll call: Yea_3, Nay_0. Mayor Green declares motion passed unanimously.

b. *Seasonal workers*

City Administrator Ted Cherry presented request to hire one addition seasonal worker for upcoming seasonal hiring around the month of May. Three workers in direct supervision of City Superintendent doing maintenance tasks. The fourth employee to work at City Hall under the supervision of the City Clerk doing administrative tasks. These positions would work 40 hours per week, must be 18 years of

age, pay rate of \$9.00 per hour with no benefits. Councilor Porter recommends the wage for seasonal workers be raised to \$10.00 Per hour.

Councilor Hernandez moved, Councilor Baker seconded approval of employment of 4 seasonal employees at \$10.00 per hour. Motion carried unanimously.

c. White Star skid steer purchase

Interim City Superintendent Joel Landis presented White Star Yearly contract for new Bobcat for \$2700.00 with full maintenance.

Councilor Porter motioned, Councilor Hernandez seconded approval to renew white Star contract. Motion carried unanimously.

d. Simone Elder Economic development resignation

Mayor Green announced the resignation of Simone Elder. Simone has accepted a position with Network Kansas. Her last day will be March 13, 2015. She will be missed. Councilor Baker informed there will be upcoming meetings of the Economic Board on hiring replacement for the Economic Development position. There will also be discussion on different ideas for economic development.

Jim Roelf entered meeting at 7:26 p.m.

e. Executive session

Councilor Baker motioned, Councilor Porter seconded for executive session at 7:28 p.m. for non-elected personnel for a period of five minutes with Mayor, Council and City Administrator. Motion carried unanimously.

Tyrell Tankersley entered the meeting at 7:30 p.m.

Regular session resumed at 7:33 p.m., Mayor Green declared no action taken.

Councilor Baker moved, Porter Seconded to move Interim City Superintendent Joel Landis to City Superintendent with a pay rate of \$21.00 per hour. Motion carried unanimously.

f. Executive session

Councilor Baker motioned, Councilor Porter seconded at 7:36 p.m. for executive session for Non-elected personnel for a period of five minutes with Mayor Green, Council, City Administrator and City Superintendent.

Regular session resumed at 7:41 p.m., Mayor Green declared no action taken.

Councilor Baker moved, Councilor Porter seconded the promotion of Matt Comfort to City Superintendent with a pay rate of \$16.00 per hour. Motion carried unanimously.

a. Executive session

Councilor Baker motioned, Councilor Porter seconded at 7:43 p.m. for executive session for Non-elected personnel for a period of five minutes with Mayor Green, Council, City Administrator and City Superintendent.

Regular session resumed at 7:49 p.m., Mayor Green declared no action taken.

Councilor Hernandez motioned Councilor Baker seconded for a one dollar per hour raise be given to Deputy City Clerk Cendy Morcillo. Motion passed unanimously.

Councilor Baker motioned, Councilor Porter seconded to reopen floor to public comment due to late arrivals. Motion carried unanimously.

Tyrell Tankersley addressed the council on what the ordinance for having goats on the lots that are zoned for salvage yard.

Mayor Green directed City Administrator Ted Cherry to look into that ordinance and get back with Tyrell on that matter.

Councilor Porter motioned, Councilor Baker seconded for adjournment. Motion carried unanimously.

