

City of Leoti Governing Body met in regular session Tuesday, February 17, 2015, 7:00 p.m., at City Hall meeting room.

Mayor Green and Councilors Matt Price, Amanda Baker, Roger Porter and Tony Hernandez were present. Also present were City Attorney Doug Crotty, Interim City Superintendent Joel Landis, Code Enforcement Officer Nick Salinas, City Administrator Ted Cherry and City Clerk Tammie Meyer-Givens. Guests in attendance were Washington National Insurance Representative Paul Homan, Wichita County Economic Development Simone Elder, Julie Riley and John Gould.

Mayor Green called meeting to order at 7:00 p.m. and roll call was done.

All stood for the pledge of Allegiance.

Councilor Baker moved, Price seconded for approval of the agenda with the removal of item a. under public comments. Motion carried unanimously.

Councilor Baker moved, Porter seconded the approval of consent agenda items a through c: a. Approval of the January 29, special meeting minutes, b. Approval of the February 2, regular meeting minutes, c. Accounts payable warrants 38799-38830 & 1212823 in the amount of four hundred forty-six thousand, two hundred eighteen dollars and seventy-five cents. Motion carried unanimously.

Paul Homan presented supplemental policies plans made available to employees and are available for Governing Body. These are pre-tax policies. Paul left meeting at 7:06

Simone gave update and information on Rural Opportunities programs. These are benefits to help attract people to move into Kansas. Some things the benefit can help with are paying back education expense, money to help towards purchase of home and so on. Simone left the meeting at 7:13 p.m.

City Attorney Doug Crotty updated council on Municipal court happenings.

Interim City Superintendent Joel Landis updated Council on the progress in his department. The Utility Locator ordered from previous approval of council will be arriving Wednesday 18, 2015. Plans to burn grass at the old City Park at some point. This would be a starting point toward controlling the sticker problem there. Landis also updated Council on care of the ball fields this year. Plans are to not contract the work out this year. It is felt there are enough resources and help in our community to maintain them properly without that cost. Landis also updated city employees Matt Comfort and Nick Salinas will be taking the Chemical applications test on February 25, 2015. Update on Nitrate plant, he is looking at April 16, 2015 as the start up. Landis also let Council know that he is in the process of looking into different vendors for pricing and best options for street signs.

City Clerk Tammie Meyer-Givens gave update that the computer for Court Clerk and City treasure had been purchased and received. City Clerk let council know she would be out of office on February 20, 2015 and March 4, 2015 for training. Print out of a Council budget report was given to the Council. Input as to if all, or just parts of the information would be helpful. Report can be printed to how you feel is the best at informing you about the finances.

City Administrator Ted Cherry gave update on budget plans. Also made council aware of the hiring of summer help will be coming up before long. Hopes are, would like to hire one additional summer helper to be utilized in the office. Addressing the Public comments item a. Jerry Gillen- water service at 503 s. 3rd. It was decided that 30,000 gallons of water will be credited back to this account. It is felt that an issue had occurred with this line, a new meter was installed and this has brought things back to normal usage. Will be planning another luncheon in a few months. Planning on doing something like this quarterly.

Code Enforcement Officer Nick Salinas gave update on progress of dealing with feral cat problem. Busy with addressing nuisance areas around town.

Review second reading with changes from first review of Ordinance 2015-02 Establishing a City Administrator.

Councilor Baker moved, Price seconded the adoption of Ordinance 2015-02 Establishing a City Administrator.

Mayor Green calls for roll, Yea_4, Nay_0. Motion passed unanimously.

Review of new purchasing policy.

Proposals for cleaning of City Hall was discussed. Councilor Baker moved, Porter seconded for the acceptance of bid from Margarita Villalobos for \$38.00 per cleaning, considering all paper work and requirements can be met. Motion passed unanimously.

Review of new purchasing policy. Council asked for changes in adjusting City Superintendent purchases to one thousand dollar limit. Chart to include Deputy City Clerk-Any amount up to \$500. Wording under purchases, second paragraph to be changed to City Clerk "and/or" Deputy City Clerk . Changes to be made and put in unfinished business for next regular meeting.

Councilor Baker moved, Price seconded the approval and adoption of New Code of Ethics Policy. Motion carried unanimously.

Discussion of Mayer sewer cleaning quote. This will be tabled for now due to looking at more options.

Quote for office furniture and drawings reviewed.

Councilor Baker moved, Hernandez seconded to approve the purchase of office furniture from Office Solutions for seventeen thousand, two hundred and eighty-six dollars. Motion passed unanimously.

Council asked for quotes on what a new desk for Council room would be, Ted Cherry will be inquiring on that for Council.

Review of first reading – Ordinance 2015-03 Amending Ordinance 2014-10 snow removal.

Opening for Guest questions and concerns. John Gould spoke on placement of snow being removed from sidewalks. Suggested it may be more practical to place snow to the center of road instead of the edge of sidewalk closest to curb. This is where the City pushes snow for removal.

Councilor Price moved, Baker seconded that Item f. Ordinance 2015-03 Amending Ordinance 2014-10 snow removal be tabled. Motion carried unanimously.

Endorf building permit reviewed, all setbacks met.

Councilor Hernandez motioned, Porter seconded approval of Endorf building permit. Motion carried unanimously.

Marquez building permit reviewed, all setbacks met.

Councilor Baker moved, Price seconded for approval of Marquez building permit. Motion carried unanimously.

Cooley building permit reviewed, all setbacks met.

Councilor Price moved, Porter seconded for the approval of Cooley building permit. Motion carried unanimously.

Councilor Price moved to adjourn at 9:09 p.m., Motion failed due to no second.

Councilor Porter inquired if Street sweeping schedule has been established and how things were going. Interim City Superintendent updated Council on the training still working on best time schedule for cleaning.

Councilor Price moved, Baker seconded for adjournment at 9:11 p.m. Motion carried unanimously.

Cheryl Green, Mayor

Tammie Meyer-Givens, City Clerk

