

## Draft Meeting Minutes:

City of Leoti Governing Body met in regular session Monday, May 18<sup>th</sup>, 2015, 7:00 p.m., at the City Hall Meeting Room.

Administrator Cherry informed council because both the Mayor and Council President were absent a chair needed to be nominated to run the meeting.

Roelfs moved, Farr seconded, to nominate Roger Porter to run the meeting; motion carried unanimously.

Porter called the meeting to order at 7:00pm

Porter read guidelines for meeting

Councilors Roger Porter, Kenneth Farr, Jim Roelfs, and Matt Price were present. Mayor Cheryl Green and councilor Amanda Baker were absent. Also in attendance were City Superintendent Joel Lands, Code Enforcement Officer Nick Salinas, City Administrator Ted Cherry, City Attorney Becky Faurot, Mike Younger, John Bailon, and Tiffany Pitzer.

Those present said the Pledge of Allegiance

Price moved, Roelfs seconded, to change item h under other business to Mike Younger and move executive session under other business to item i; motion carried unanimously

Price moved, Roelfs seconded, to approve the agenda with the changed items; motion carried unanimously

Farr moved, Price seconded, to approve the consent agenda; motion carried unanimously

No public comment

City Attorney Becky Faurot introduced herself to council and explained her background in law. Becky has met with sheriff, code enforcement, city administrator, and court clerk

City Superintendent Joel Landis updated council on final walk through of water treatment facility. Gave update on the quick attachment on the loader and had Harkness welding fix the attachment. Skyler Hembree started for summer help on 5/19 and the rest of summer help will start on 5/26 to start with patching, mowing, and other issues. Vac Jetter is fixed and getting good pressure, 2<sup>nd</sup> vac jetter is still broken council agreed to look at options for getting it fixed and addressing it at a later date. Landis updated council on water trainings. Landis updated council on grading and street spraying, will be grading alleys when north streets are completed.

Interim City Clerk – Absent and no report

Code Enforcement Officer Nick Salinas updated council on work in previous two weeks. Abated 5 properties, posted 2 more, picked up 3 dogs with two being released to owners, 1 citation for ordinance 2014-03, working with several residents for mowing issues and is working with people on those. 18 head of livestock at vet clinic. Porter asked about giving notice to people when there is a mowing issue, Salinas stated she gives people a list of people who can help with mowing, list is also given out with nuisance issues. Garcia property is cleared and city is good with this. Roelfs asked about Gilmore property and Salinas gave update. Roelfs asked about easement in alleys, Salinas gave information and council agreed to have administration looked into issue. Farr asked about easement from curbs into lots, Salinas and Landis gave information regarding setbacks, some streets do not have correct widths, administration will work on the issue. Roelfs asked about vehicles parked on street which don't move, Salinas gave update on what she has done in the past.

City Administrator Ted Cherry updated council on Third Thursday cleanup, lists are filling up. Councilors were notified on the KanCap water meeting in Garden City on June 11<sup>th</sup>. Administrator will be out of office May 27<sup>th</sup> for budget meeting in Garden City. Invitation to flag ceremony at Wichita County Historical Society on June 14<sup>th</sup>, and city workers may help with tearing down a wagon on the stage at the historical society.

Porter moved, Price seconded, to appoint Ted Cherry, City Administrator to Wichita County Economic Development, motion carried unanimously.

Salinas updated council on Jimenez building permit. Roelfs moved, Farr seconded, to approve the building permit for 309 North 1<sup>st</sup> St; motion carried unanimously.

Salinas updated council on Martinez building permit. Roelfs moved, Price seconded, to approve the building permit for 106 East N Street; motion carried unanimously.

Salinas updated council on Bailon building permit. John Bailon addressed council on the building permit, provided staff with letter from Edgar Castillo saying they could move the trailer to a lot 312 W F Street, and gave background on current status of trailer. Price moved, Porter seconded, to table item until next council meeting; motion passed unanimously.

Salinas updated council on Morcillo building permit. Roelfs moved, Price seconded, to approve the building permit for 312 N Genesse; motion carried unanimously.

Cherry presented information regarding electrical work at the City Shop. Quote from Western Kansas Electrical for \$7,800. Price moved, Farr seconded, to table item to get other pricing.

Cherry presented information regarding VP Building Warranty. Faurot updated council to issues she found in warranty. Mike Younger updated council on warranty information for entire project. Porter moved, Price seconded, to table item until city attorney can look over warranty further; motion carried unanimously.

Cherry presented information on request from Abundant Life Church to use cinema equipment for their "Summer Bash" event at church 5/22. Roelfs moved, Price seconded, to approve the Abundant Life Church using city equipment for their event with staff supervision; motion carried unanimously.

Mike Younger from EBH engineering presented information to council on the status of the water treatment plant and did final walk through on plant today. Mike and Landis explained information regarding the check valve failure and the fix put in place rectify the issue.

Price moved, Farr seconded, to move into executive session with City Council and City Administrator for the period of 10 minutes. Porter declared no action taken during executive session.

Price moved, Roelfs seconded, to adjourn the meeting; motion carried unanimously.

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Cheryl Green, Mayor

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Ted Cherry, City Administrator