

**Book 18**  
**Meeting Minutes of the Leoti City Governing Body**

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**Meeting Minutes of the Leoti City Governing Body**

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City of Leoti Governing Body met in regular session at 7:00 p.m., Tuesday, January 3<sup>rd</sup> 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green and Paul Brandt were in attendance. Tony Hernandez attended via speaker phone. Also present were Vic Case, Simone Cahoj, Ron Hansen, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved and Brandt seconded to approve the agenda. The motion carried unanimously.

Guest Vic Case spoke to the Governing Body about the possibility of de-annexing Highland Addition and entertained questions from the members. There being no benefit to the City or opposition to de-annex, the Governing Body ordered City Attorney Crotty to draft an ordinance to de-annex Highland Addition. Wichita County Economic Development Director Simone Cahoj presented the results of the Wichita County Housing Assessment and entertained questions. She also spoke about upcoming events and activities as well as goals for the year 2012, specifically youth entrepreneurship. Guest Ron Hansen was present to answer questions and give input to previously raised questions about Seaboard Mill Sewerage.

Gilmore moved and Hoffer seconded to approve the consent agenda items a through d: a) approval of the December 21<sup>st</sup> meeting minutes b) payroll warrants 35691 - 35693, 18001 - 19801 and 1212203 - 1212210 in the amount of forty-three thousand, two hundred four dollars and ninety cents c) accounts payable warrants 35694-35721 in the amount of eighty-three thousand, nine hundred eighty-four dollars and ninety-six cents d) accounts payable warrants 35722 – 35727 in the amount of two thousand, one hundred thirty-one dollars and fifty-three cents. The motion carried unanimously.

Mayor Christensen left the meeting at 8:41 p.m. with Council President Rick Gilmore presiding.

At 9:09 p.m., Hoffer moved for adjournment. Brandt seconded and the motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

The Governing Body of the City of Leoti met in regular session at 7:00 p.m., Monday, January 16, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green and Paul Brandt were in attendance. Council Member Tony Hernandez was present via speaker phone. Also present were Steve Goodman, City Superintendent Curtis Kreutzer and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer made the Motion, seconded by Green, to approve the agenda as written. The motion carried unanimously.

Guest Steve Goodman of Foley Equipment Company was present to characterize the different service options and maintenance contracts for the backup generator located at Well 7.

Brandt made the motion, seconded by Hoffer to approve the Electric Power Generation Foley Maintenance Plan, including four annual service and maintenance inspections, in the amount of one thousand, six hundred sixty-nine dollars and eighty cents per year. The motion carried unanimously.

There being two warrants questioned Hoffer made the motion, seconded by Gilmore, to approve the consent agenda items a and b: a) approval of the January 3, 2012 meeting minutes b) accounts payable warrants 35728 through 35751 in the amount of eleven thousand, eight hundred fifty dollars and forty-seven cents. The motion carried unanimously.

The Governing Body will hold a public hearing regarding the proposed water treatment plant for nitrate remediation; it was decided to use either the Business Care Center or the Wichita County Senior Center at 7:00 p.m., Monday, February 6, 2012.

Hoffer made the motion, seconded by Green, to approve the 2012 Blue Cross and Blue Shield health plan renewal. The motion carried unanimously.

Green made the motion, seconded by Hoffer, to authorize budget transfers for the budget year 2011: a) three hundred fifteen thousand dollars to be transferred from the general fund to the general equipment reserve fund b) fifty thousand dollars to be transferred from the water fund to the water bond and interest fund c) if available and appropriate, twelve thousand dollars to be transferred from the water fund to the water equipment reserve fund d) fifty thousand dollar principal only payment made to the Kansas State Treasurer for water works improvement project bond number 0458040705676 paid from the water bond and interest fund. The motion carried unanimously.

At 8:36 p.m. Gilmore made the motion, seconded by Hoffer, to recess into executive session with the Governing Body, City Superintendent and City Clerk, for a period of 15 minutes to discuss non elected personnel matters. The motion carried unanimously. Regular meeting resumed at 8:51 p.m. Mayor Christensen declared no binding action had been taken.

At 8:51 p.m. Gilmore made the motion, seconded by Hoffer, to recess into executive session with the Governing Body, City Superintendent and City Clerk, for a period of 15 minutes to discuss non elected personnel matters. The motion carried unanimously. Regular meeting resumed at 9:06 p.m. Mayor Christensen declared that no binding action had been taken.

At 9:27 p.m. Hoffer made the motion, seconded by Brandt, to adjourn. The motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing body met in regular session at 7:00 p.m., Monday, February 6, 2012 at the Wichita County Senior Center.

Mayor Lori Christensen and Council Members Rick Gilmore, Cheryl Green and Paul Brandt were present. Council Members Tony Hernandez and Melodee Hoffer were absent. Also in attendance were Dean Harbin, Pat Sayre, Betty Mathis, Virginia Rasmussen, Vic Case, Brad & Jerilynn Bloedorn, Emily Blough, Leif Christensen, Jeanene French, Mitch French, Ellis & Janice Rewerts, Janis Marcotte, Donna Lou Elder, Adam Marcotte, DJ Langdon, Eugene & Doris Langdon, Denis & Jeanette Miller, Dennis Bauck, Cliff Blough, Simone Cahoj, Janna DeLissa, Don Hellar, Mike Younger, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Gilmore moved, seconded by Brandt, to approve the agenda as written. The motion carried unanimously.

At 7:01 p.m., after introducing guests Don Hellar and Mike Younger from Evans, Bierly, Hutchison & Associates, Mayor Christensen opened the public hearing on the proposed water treatment plant.

At 8:20 p.m., after no response came from a call to the audience for further questions or comments, Mayor Christensen closed the public hearing.

At 8:21 p.m. Gilmore moved, seconded by Brandt, to recess for a period of 15 minutes. The motion carried unanimously. Regular meeting resumed at 8:36 p.m.

Don Hellar presented additional items to the governing body and left the meeting.

Green moved, seconded by Brandt, to approve the consent agenda items a through c: a) Approval of the January 16, 2012 Meeting minutes b) February 2012 Payroll Warrants 35838-35842, 19901-21701 & 1212307-1212314 in the amount of forty-one thousand, one hundred sixty dollars and eight cents c) accounts payable Warrants 35978-36022 & 1212315-1212316 in the amount of one hundred fifteen thousand, four hundred forty-two dollars and three cents. The motion carried unanimously.

Brandt moved, seconded by Gilmore, to approve resolution 2012-01, A RESOLUTION AUTHORIZING FILING OF APPLICATION AND ADOPTING 457 DEFERRED COMPENSATION PLAN DOCUMENT WITH SECURITY BENEFIT. The motion carried unanimously.

Green moved, seconded by Brandt, to table the building permit for Lots 5-12, Block 108, Original Townsite, pending further review of zoning regulations. The motion carried unanimously.

At 9:35 Brandt moved, seconded by Green to adjourn. The motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session at 7:00 p.m., Monday, February 21, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green and Paul Brand were present. Council Member Tony Hernandez was present via speaker phone. Also in attendance were Darin Kreutzer, Simone Cahoj, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Gilmore moved, seconded by Hoffer, to approve the agenda as written. The motion carried unanimously.

Hoffer moved, seconded by Green, to approve the consent agenda items a and b: a) approval of the February 6, 2011 meeting minutes b) accounts payable Warrants 36023 through 36048 in the amount of fourteen thousand, two hundred twenty-five dollars and seventy-four cents. The motion carried unanimously.

Brandt moved, seconded by Gilmore, to pass and adopt Ordinance 2012-02 AN ORDINANCE DEANNEXING AND DETACHING FROM THE CORPORATE LIMITS OF THE CITY OF LEOTI, KANSAS, ALL OF HIGHLAND ADDITION. Mayor Christensen called the roll: Gilmore-Yea, Hoffer-Yea, Green-Yea, Hernandez-Yea, Brandt-Yea; and the motion carried unanimously.

Hoffer moved, seconded by Brandt, to approve the building permit for Darin Kreutzer. The motion carried 4-1 with Green dissenting. Darin Kreutzer left the meeting.

Simone Cahoj gave an update of WCED activities and upcoming events. Simone Cahoj left the meeting.

Gilmore moved, seconded by Brandt, to set the rates for the self-serve water vending machine located at City Hall at twenty-five cents per gallon and one dollar per five gallons. The motion carried unanimously.

At 8:11 p.m. Gilmore moved, seconded by Hoffer, to recess into executive session with Governing Body, City Attorney, City Superintendent and City Clerk pursuant to the acquisition of real estate exception, K.S.A. 25-4319 (f), for a period of 5 minutes in order to discuss the possible acquisition of real estate. Regular meeting resumed at 8:16 p.m.

At 8:32 p.m. Hoffer moved, seconded by Brandt, to adjourn. The motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Tuesday, February 28, 2012 at 7:00 p.m., in order to conduct a work session to discuss and review City Council goals and responsibilities.

Mayor Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez and Paul Brandt were present. Also in attendance was City Clerk Kasper Lechtenberg.

Mayor Christensen opened the work session at 7:00 p.m.

Council Member Rick Gilmore entered the meeting at 7:09 p.m.

General discussion was held concerning goals responsibilities of City Council. The Governing Body committed to reviewing City Ordinances starting with city zoning followed by enforcement related Ordinances. No binding action was taken.

Mayor Christensen called a close to the work session at 9:34 p.m.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Friday, March 2, 2012 at 5:00 p.m., in order to conduct a work session to discuss and review City insurance policies.

Mayor Christensen and Council Members Rick Gilmore, Cheryl Green, Tony Hernandez and Paul Brandt were present. Council Member Melodee Hoffer was absent. Also in attendance were Dj Sims and City Clerk Kasper Lechtenberg.

Mayor Christensen opened the work session at 5:01 p.m.

General discussion was held concerning City insurance policies. No binding action was taken.

Mayor Christensen called a close to the work session at 6:15 p.m.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk



City of Leoti Governing Body met in regular session Monday, March 5, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez and Paul Brandt were in attendance. Also present were Simone Cahoj, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:01 p.m.

Hoffer moved, seconded by green, to approve the agenda as written. Motion carried unanimously.

Simone Cahoj gave an update of economic development activities and requested the City consider allocating five thousand dollars to help continue the enterprise facilitation program.

Green moved, seconded by Hernandez, to approve five thousand dollars for the Enterprise Facilitation Program during the budget year 2012. Motion carried unanimously.

Hoffer moved, seconded by Gilmore, to approve the consent agenda items a through d: a) approval of February 21, 2012 meeting minutes, b) March payroll warrants 36052 through 26056, 21801 through 23501 & 1212325 through 1212332 in the amount of thirty-four thousand, nine hundred fifty-nine dollars and eighty-one cents, c) accounts payable warrants 36049 through 36051 in the amount of seven hundred twenty-nine dollars and seventy cents, d) accounts payable warrants 36057 through 36084 in the amount of eighty-seven thousand, eight hundred twenty-seven dollars and seven cents. Motion carried unanimously.

Hoffer moved, seconded by Gilmore, to approve warrants 36085 through 36093 in the amount of three thousand, seven hundred thirty-nine dollars and eighty-four cents. Motion carried unanimously.

Gilmore moved, seconded by Hoffer, to pursue SRLF loan funding with Kansas Department of Health and Environment. Motion carried unanimously.

Hernandez moved, seconded by Hoffer, to change agent of record, concerning city account 8X5-80-28 with Employers Mutual Casualty, to Sims Insurance Services, Inc. of Maize, Kansas. The motion carried unanimously and all members of the Governing Body signed a letter requesting EMC change agent of record.

Gilmore moved, seconded by Hoffer, to approve the contract with White Star Machinery & Supply Co. in the amount of two thousand, eight hundred ninety-eight dollars and sixty-eight cents. Motion carried unanimously.

Gilmore moved, seconded by Brandt, to approve the Cook Construction bid estimate for the repairs at well #11. Motion carried unanimously.

At 9:03 p.m., Hernandez moved, seconded by Brandt, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session at 6:30 p.m., Wednesday March 14, 2012 at the City Hall Meeting Room in order to conduct a work session concerning zoning.

Mayor Lori Christensen and Council Members Rick Gilmore, Cheryl Green, Tony Hernandez and Paul Brandt were in attendance. Council Member Melodee Hoffer was absent. Also present was City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 6:30 p.m.

General discussion was held concerning the zoning ordinance and general land use. No binding action was taken.

Mayor Christensen drew the meeting to a close.

At 8:27 p.m., the meeting adjourned.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session at 7:00 p.m., Monday, March 19, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green and Tony Hernandez were present. Also in attendance were Jared Keltner, Lyn Lewis, Noreen Walk, Terry Elder, Joshua Harp, Simone Cahoj, Liz Gould, Peggy Gillen, Carol Laws, Abigail Mindoza, Cendy Morcillo, Yarniana Padilla, Yadira De La Cruz, Leif Christensen, Tyrell Tankersley, City Employee Adam Marcotte, Code Enforcement Officer Rick Harp, City Superintendent Curtis Kreutzer, City Attorney Doug Crotty and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Gilmore, to approve the agenda with additions. Motion carried unanimously.

Paul Brandt entered the meeting at 7:01 p.m.

Guest Simone Cahoj presented a case for City funds to be utilized in the purchase of equipment for the Saturday Cinema at City Hall event. Several guests were present and gave support for the event.

Green moved, seconded by Hoffer, to give five thousand dollars to support and continue the Saturday Cinema Event. Motion carried unanimously.

Guest Peggy Gillen presented information on the Wichita County Community Foundation including recent changes and future changes and explained the impact those changes might have on City agency funds.

Guest Lyn Lewis was present to voice several concerns and opinions about the City Park.

Hoffer moved, seconded by Green, to approve the consent agenda items a and b: a) Approval of the February 28<sup>th</sup> meeting minutes b) accounts payable warrants 36096 through 36104 in the amount of eleven thousand, five hundred sixty dollars and twenty-eight cents. Motion carried unanimously.

Hoffer moved, Gilmore seconded, to table the contract with Evans, Bierly, Hutchison & Associates, P.A. Motion carried unanimously.

Green moved, seconded by Hoffer, to approve the bid from C & L Custom Services, Inc. in the amount of six hundred ninety-four dollars and twenty cents. Motion carried unanimously.

At 8:59 p.m., Hoffer moved, seconded by Brandt, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session at 7:00 p.m., Monday, April 2, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez and Paul Brandt were present. Also in attendance were Adam Marcotte, Karen Walk, Arden Knobbe, Jeanene French, City Superintendent Curtis Kreutzer and City Clerk Kasper Lechtenberg. City Attorney Doug Crotty was present via speakerphone.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Gilmore, to approve the agenda as written. Motion carried unanimously.

Guests Karen Walk, Jeanene French and Arden Knobbe were present to discuss and answer questions regarding the Wichita County Historical Society 2013 annual funding request.

Hoffer moved, seconded by Hernandez, to approve the consent agenda items a through d: a) approval of the March 14, 2012 meeting minutes b) approval of the March 19, 2012 meeting minutes c) Warrants 36106 through 36111, 23601 through 25301 & 1212340 through 1212346 in the amount of forty-two thousand, five hundred thirteen dollars and thirty-three cents d) warrants 36094 through 36095 in the amount of two hundred sixty-five thousand, eight hundred ninety dollars and fifty-eight cents e) warrants 36112 through 36152 in the amount of one hundred fifty-seven thousand, eighty-five dollars and fifty eight cents.

At 7:48 p.m., Brandt moved, seconded by Hernandez, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session at 7:00 p.m., Monday, April 16, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez and Paul Brandt were present. Also in attendance were Martalie Harp, Code Enforcement Officer Rick Harp, City Superintendent Curtis Kreutzer, City Clerk Kasper Lechtenberg and City Attorney Doug Crotty.

Mayor Christensen called the meeting to order at 7:00 p.m.

Gilmore moved, seconded by Green, to approve the agenda as modified. Motion carried unanimously.

Hoffer moved, seconded by Brandt, to approve the consent agenda items a through c: a) Approval of the April 2, 2012 meeting minutes b) accounts payable warrants 36153 - 36183 & 1212347 in the amount of twenty-nine thousand, four hundred sixty dollars and twenty-five cents c) accounts payable warrants 36184 - 36185 in the amount of one hundred thirty-four thousand, six hundred forty-four dollars and zero cents. Motion carried unanimously.

Hoffer moved, seconded by Hernandez, to pass and adopt resolution 2012-03 A RESOLUTION AUTHORIZING ABATEMENT OF PROPERTY; FOR VIOLATION OF ORDINANCE NOS. 943 AND 2004-05, ON PROPERTY LOCATED AT 211 SOUTH 7TH STREET. Motion carried unanimously.

Gilmore moved, seconded by Brandt, to pass and adopt resolution 2012-04 A RESOLUTION FOR TEMPORARY CLOSURE OF STREETS FOR THE RURAL LIFE CRAFT AND DEMONSTRATION FAIR. Motion carried unanimously.

Hoffer moved, seconded by Hernandez, to pass and adopt resolution 2012-05 A RESOLUTION FOR TEMPORARY CLOSURE OF STREETS FOR THE WICHITA COUNTY ALL SCHOOL REUNION. Motion carried unanimously.

Hernandez moved, seconded by Green, to pass and adopt resolution 2012-06 A RESOLUTION FOR TEMPORARY CLOSURE OF STREETS FOR FRIDAY FLICKS. Motion carried unanimously.

Brandt moved, seconded by Hoffer, to approve the property acquisition via donation to the City; and to order City Attorney Crotty pursue the matter as appropriate. Motion carried unanimously.

At 9:01 p.m., Hoffer moved, seconded by Brandt, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session at 7:00 p.m., Monday May 7, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer and Paul Brandt were present. Council Member Cheryl Green was in attendance via telephone. Council Member Tony Hernandez was absent. Also in attendance were Wichita County Economic Development Director Simone Cahoj, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:01 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda with additions. Motion carried unanimously.

Guest Simone Cahoj gave a general update on the activities of Wichita County Economic Development, entertained questions from the Governing Body and recommended the City and County work toward developing a long term strategic plan. Simone left the meeting.

Hoffer moved, seconded by Gilmore, to approve the consent agenda items a) through e): a) Approval of the April 16<sup>th</sup> meeting minutes b) Warrants 36189 through 36194, 25401 through 27101, and 1212355 through 1212361 in the amount of thirty-four thousand, thirty dollars and sixty-seven cents c) Warrants 36195 through 36231 in the amount of seventy thousand, eight hundred eighty-four dollars and ninety-one cents d) Warrants 36232 through 36245 in the amount of fifty-nine thousand, two hundred eighty-four dollars and twenty-two cents. e) Warrant 36227 voided. Motion carried unanimously.

Mayor Christensen moved to annual appointments and asked Council to approve or disapprove each appointment. Janna DeLissa was appointed as Municipal Judge, Charlie Hughes was appointed as Fire Chief, Doug Crotty was appointed as City Attorney, Terry Bloedorn was appointed as Ems Director, Rick Harp was appointed as Code Enforcement Officer, Randy Keeton was appointed as Fire & Ems Treasurer, Kasper Lechtenberg was appointed as City Clerk, Elizabeth Gould was appointed as City Treasurer, the Leoti Standard was appointed as the Official City Newspaper, Western State Bank and Security State Bank were appointed as the Official City Depositories. Council unanimously approved the appointments.

Mayor Christensen opened the floor to nominations for the Presidency of the Governing Body. Brandt moved, seconded by Hoffer, to nominate Rick Gilmore as president of the Council. Mayor Christensen ceased nominations and the motion carried unanimously.

Brandt moved, seconded by Green, to appoint Melodee Hoffer to the Leoti Emergency preparedness Committee and Rick Gilmore to Economic Development. Motion carried unanimously.

Hoffer moved, seconded by Gilmore, to approve and adopt Resolution 2012-07 A RESOLUTION AUTHORIZING THE EXECUTION OF DOCUMENTS AS MAY BE REASONABLY NECESSARY FOR THE CONSUMMATION OF PURCHASE OF A 5 ACRE TRACT AS DESCRIBED IN THE CONTRACT FOR SALE OF REAL ESTATE DOCUMENTS; AS DESCRIBED IN THE TITLE COMMITMENT DOCUMENTS; AND AS DESCRIBED HEREWITH. Motion carried unanimously.

Council agreed, after some discussion and a lack of bids, to authorize the Mayor to expend fifteen hundred dollars for the purchase, preparation, and planting of the downtown planters as a part of city beautification efforts.

Hoffer moved, seconded by Green, to approve the bid from Johnson Septic Tank Services & Plumbing LLC, to accept two portable toilets for the City Park with initial service every other week and optionally weekly if necessary at the rate of two hundred sixteen dollars per month. Motion carried unanimously.

Guest Chris Lund, City on a Hill, entered the meeting at 7:55 p.m., to personally invite the Governing Body to a KanCare meeting at 10:00 a.m., June 8, 2012 at the Marienthal, KS location. Chris also asked the City Council for monetary consideration during the 2013 budget year. Chris Lund left the meeting.

Cheryl Green asked the Mayor to be dismissed from the meeting. Green left the meeting at 9:20 p.m.

At 9:28 p.m., Brandt moved, seconded by Hoffer, for adjournment. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session at 7:00 p.m., Monday May 21, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green and Paul Brandt were present. Council Member Tony Hernandez was absent. Also in attendance were Allan Luttrell, Don Hellar, City Attorney Doug Crotty and City Superintendent Curtis Kreutzer and Deputy City Clerk Cendy Morcillo.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Green, to approve the agenda. Motion carried unanimously.

Guest Allan Luttrell, E.B.H., presented the Governing Body with information on the effluent proposal and entertained questions raised by governing body. Guest Don Hellar, E.B.H., explained and discussed USDA grants on water projects. Guests left the meeting at 7:30 p.m.

Hoffer moved, Brandt seconded, to approve consent agenda items a) and b):

a) Approval of the May 7<sup>th</sup> meeting minutes b) Warrants 36346 through 36261 in the amount of six thousand, seventy two dollars and forty eight cents. Motion carried unanimously.

Gilmore motioned, seconded by Hoffer, to allow City Superintendent Curtis Kreutzer to hire up to three (3) Summer Help positions and one (1) Assistant Superintendent position. Motion carried unanimously.

City Superintendent Curtis Kreutzer entered the meeting at 7:55 p.m.

Brandt motioned, seconded by Green, to allow Kansas Department of Transportation to store brine storage mixing tank on City property at the bulk water station. Motion carried unanimously.

Prior to adjournment, council discussed the possibility to replace and repair City vehicles. Council also discussed the need to review the mobile home and animal control ordinance.

At 8:43 p.m., Green moved, seconded by Hoffer, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Cendy Morcillo, Deputy City Clerk



City of Leoti Governing Body met in regular session at 7:00 p.m., Monday June 4, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Cheryl Green, Tony Hernandez and Paul Brandt were present. Council Member Melodee Hoffer absent. Also in attendance were Kassandra Baker, Simone Cahoj, Chris Lund, Jim Green, Jerry Gillen, Gary Campas and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Gilmore moved, seconded by Brandt, to approve the agenda as written. Motion carried unanimously.

Guest Chris Lund was present to reinforce his previous invitation to attend the KanCare event at City on a Hill Friday June 8, 2012. Chris Lund exited the meeting. Guest Gary Campus inquired about the effluent project background and asked if the City could reexamine the use of existing facilities for effluent irrigation at the Golf Course. Guests Jim Green, Jerry Gillen and Gary Campus left the meeting. Guest Simone Cahoj introduced intern Kassandra Baker, who will be working with Wichita County Economic Development, Wichita County Health Center, Wichita County Extension Office and the City of Leoti. She presented a brief update on the June Jaunt event and exited the meeting. Kassandra Baker left the meeting.

Green moved, seconded by Gilmore, to approve the consent agenda items a through c: a)approval of the May 21<sup>st</sup> meeting minutes, b)Warrants 36263-36268, 27201-28901 & 1212370-1212376 in the amount of thirty-four thousand, four hundred eighty-seven dollars and twenty-four cents, c)Warrants 36269-36293 in the amount of forty-three thousand, six hundred twenty-one dollars and twenty-four cents. Motion carried unanimously.

Brandt discussed the downtown trees. General Consensus of the Council is to expand the pavement cutout around the downtown trees to a five foot square.

Green moved, seconded by Brandt, to appoint Marilyn Legg to the Leoti Housing Authority Board. Motion carried unanimously.

At 8:25 p.m., Brandt moved, seconded by Hernandez, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session at 7:00 p.m., Monday June 18, 2012 at the City Hall Meeting Room.

Council President Rick Gilmore and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Mayor Christensen was absent. Also in attendance were City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Council President Gilmore called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Brandt to approve the agenda. Motion carried unanimously.

Green moved, seconded by Hoffer, to approve the consent agenda: item a) approval of the June 4, 2012 meeting minutes, item b) Warrants 36294 – 36318 in the amount of nine thousand, two hundred fifteen dollars and thirty-three cents. Motion carried unanimously.

Green moved, seconded by Hoffer, to approve the purchase of a vehicle capable of transporting four passengers with a price not to exceed fifteen thousand dollars from Kansas Federal Surplus Property or other similar program. Motion carried unanimously.

Brandt moved, seconded by Hernandez, to adjourn at 7:34 p.m. Motion carried unanimously.

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Rick Gilmore, Council President

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Kasper Lechtenberg, City Clerk

The Governing Body of the City of Leoti met in regular session at 7:00 p.m., Monday, July 2, 2012 at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were in attendance. Deputy City Clerk Cendy Morcillo was also present.

Mayor Christensen called the meeting to order at 7:01 p.m.

Brandt made the motion, seconded by Hoffer, to approve the agenda with additions. The motion carried unanimously.

Hoffer made the motion, seconded by Hernandez, to approve the consent agenda items a through c: item a) approval of the June 18, 2012 Meeting minutes, item b) Accounts Payable Warrants 36326-36356 in the amount of two hundred thirty-six thousand seven hundred five dollars and fifty-seven cents, item c) Payroll Warrants 36319-30701 in the amount of twenty-two thousand nine hundred sixty-eight dollars and nineteen cents. The motion carried unanimously.

At 7:12 p.m. Hoffer made the motion, seconded by Hernandez, to recess into executive session with the Governing Body and Deputy City Clerk, for a period of 5 minutes to discuss nonelected personnel matters. The motion carried unanimously. No binding action was taken. Regular meeting resumed at 7:17 p.m.

At 7:17 p.m. Hoffer made the motion, seconded by Gilmore, to recess into executive session with the Governing Body and Deputy City Clerk, for a period of 5 minutes to discuss nonelected personnel matters. The motion carried unanimously. No binding action was taken. Regular meeting resumed at 7:22 p.m.

At 7:42 p.m. Brandt made the motion, seconded by Hernandez, to recess into executive session with the Governing Body and Deputy City Clerk, for a period of 15 minutes to discuss nonelected personnel matters. The motion carried unanimously. No binding action was taken. Regular meeting resumed at 7:57 p.m.

At 7:57 p.m. Hoffer made the motion, seconded by Hernandez, to recess into executive session with the Governing Body and Deputy City Clerk, for a period of 15 minutes to discuss nonelected personnel matters. No binding action was taken. Regular meeting resumed at 8:12 p.m.

At 8:40 p.m. Hoffer made the motion, seconded by Brandt, to adjourn.

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Lori Christensen, Mayor

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Cendy Morcillo, Deputy City Clerk

City of Leoti Governing Body met in regular session Monday, July 16, 2012, 7:00 p.m., at the City Hall Meeting Room.

Council Members Cheryl Green, Tony Hernandez and Paul Brandt were present. Also in attendance were City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg. Mayor Christensen entered the meeting at 7:07 p.m. Councilmember Rick Gilmore entered the meeting at 7:10 p.m.

The Governing Body present nominated Melodee Hoffer as temporarily chair of meeting.

Councilmember Hoffer called the meeting to order at 7:06 p.m.

Brandt moved, seconded by Green to approve the agenda. Motion carried unanimously.

Guest Simone Cahoj presented the Governing Body with an Wichita County Economic Development Update. Simone left the meeting at 7:21 p.m.

Gilmore moved, seconded by Hoffer, to approve the consent agenda: item a) Approval of the July 2, 2012 meeting minutes, item b) Warrants 36357-36391 and 1212391-1212392 in the amount of sixteen thousand, seven hundred fifty-seven dollars and seventy seven cents. Motion carried unanimously.

Brandt moved, seconded by Hoffer, to purchase a 2004 Ford F-150 crew cab pickup for seventeen thousand, five hundred dollars from the Kansas Surplus Property Program. Motion carried unanimously.

Green moved, seconded by Hoffer, to offer the Chevrolet Impala and two Ford F-150 pickups for sale by sealed bid. Bid acceptance will close Thursday, August 30, 2012, 12:00 p.m. Public bid opening will be held Tuesday, September 4, 2012, 7:00 p.m. Council has the right to reject any and all bids. Motion carried unanimously.

Green moved, seconded by Hernandez, to accept a bid from Troy Cartmill, items 1 through 15, for one hundred one thousand, seven hundred forty-five dollars for concrete valley gutter replacement and repair with moneys being dispersed from the special highway fund. Motion carried unanimously.

Council agreed to meet in June 2013 to discuss the 2014 budget requesting that all entities supported by the City provide requested information to the City Clerk no later than May 30, 2013.

At 8:59 p.m., Green moved, seconded by Hoffer, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, August 6, 2012, 7:00 p.m., at the City Hall Meeting Room.

Council President Rick Gilmore and Council Members Melodee Hoffer, Tony Hernandez, and Paul Brandt were present. Mayor Lori Christensen and Council Member Cheryl Green were absent. Also in attendance were City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, City Clerk Kasper Lechtenberg, Wichita County Economic Development Director Simone Cahoj, Cassandra Baker, Sonia Baker, Scott Davis, and Adam Marcotte.

Council President Gilmore called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda. Motion carried unanimously.

Guest Cassandra Baker presented the Governing Body with a harvesting presentation. Cassandra and Sonia Baker left the meeting at 7:13 p.m. Guest Christie Huber presented to Council information about the Family Crisis Services and the programs they offer our community. Guest Simone Cahoj gave a brief background on the inter-local agreement on the Neighborhood Revitalization Program. Simone Cahoj left the meeting at 8:06 p.m.

Hernandez moved, seconded by Brandt, to approve the consent agenda items a through d: a) Destruction of Certain Documents through December 2006, b) Approval of the July 16, 2012 meeting minutes, c) August payroll Warrants 36392-36399, 30801-32501, and 1212400-1212406 in the amount of thirty-seven thousand, seven hundred forty-one dollars and thirty-two cents, d) accounts payable Warrants 36400-36440 in the amount of ninety-five thousand, eight hundred ninety-seven dollars and fifty-one cents. Motion carried unanimously.

Hoffer moved, seconded by Brandt, to approve an amendment to the sewer project Kansas Department of Health and Environment Loan for part three of the project, increasing the amount by two hundred ninety thousand dollars. Motion carried unanimously.

At 8:29 p.m., Hoffer moved, seconded by Brandt, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, August 20, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Tony Hernandez and Paul Brandt were present. Council Member Cheryl Green was absent. Also in attendance were Lonnie Lewis, Don Hellar, City Superintendent Curtis Kreutzer, City Attorney Doug Crotty, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda. Motion carried unanimously.

Mayor Christensen opened the KDHE Public Hearing at 7:01 p.m.

In accordance with a Notice published on July 11, 2012 in the Leoti Standard Newspaper, a newspaper of general circulation in the City, a public hearing was held by the Governing Body relating to a proposed loan in an amount not to exceed \$3,085,000.00 to be taken by the City from the Kansas Public Water Supply Loan Fund administered by the Kansas Department of Health and Environment pursuant to K.S.A. 65-163c *et seq.* Proceeds of the Loan would be used by the City to finance certain modifications and improvements to the City's water supply and distribution system.

Mayor Christensen informed those present of the issues involved in the Governing Body making a decision whether to proceed with the Loan process, including entering into a loan agreement with KDHE to fund the Project. Information regarding the scope of the Project, the proposed Loan repayment terms, the covenants proposed to be contained in the Loan Agreement and other relevant matters were discussed by the Mayor and consultants to the City.

Members of the public were permitted to make statements and ask questions of the Governing Body and the City's consultants. After all present were given an opportunity to speak and ask questions, Mayor Christensen closed the public hearing at 7:14 p.m.

At 7:14 p.m., Mayor Christensen opened the USDA Public Hearing on the same subject as the KDHE hearing with the difference being pursuing financing with USDA Rural Development. There being no persons wishing to speak Mayor Christensen closed the Public Hearing at 7:15 p.m.

Consideration was given to pursuing the financing process through both KDHE and USDA along with new developments presented. Guest Don Hellar discussed additional issues with the proposed water treatment plant as well as with the Golf Course Effluent Irrigation bids.

The matter of proceeding with the application process came on for consideration and was discussed with the advice of City Attorney Doug Crotty. Hoffer moved, seconded by Hernandez, to pass and adopt resolution 2012-08, A RESOLUTION AUTHORIZING THE COMPLETION OF AN APPLICATION TO THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT REGARDING A LOAN FROM THE KANSAS PUBLIC WATER SUPPLY LOAN FUND. Mayor Christensen called the roll: Gilmore–Aye, Hoffer–Aye, Hernandez–Aye, Brandt–Aye; Nay–No Votes. Motion carried unanimously. Mayor Christensen declared the Resolution passed and adopted.

Hoffer moved, seconded by Gilmore, to continue with the application process and pursue funding for the water treatment plant with USDA Rural Development. Motion carried unanimously.

Gilmore moved, seconded by Hoffer, to accept and approve the contract as presented with Evans, Bierly, Hutchinson & Associates, P.A., for engineering services related to the water treatment plant. Motion carried unanimously.

Brandt moved, seconded by Gilmore, to approve the expenditure of six thousand, two hundred fifty dollars for a second notification system to be installed on all five lift stations. Motion carried unanimously.

Mayor Christensen opened the 2013 Budget Public Hearing at 8:00 p.m. Having no persons wishing to provide comment, Mayor Christensen closed the 2013 Budget Public Hearing at 8:01 p.m.

Hoffer moved, seconded by Brandt, to approve the consent agenda items a and b: a) Approval of the August 6<sup>th</sup>, 2012 meeting minutes, b) accounts payable Warrants 36441 through 36469 in the amount of thirty thousand, nine hundred twenty-one dollars and sixty-six cents. Motion carried unanimously.

Brandt moved, seconded by Gilmore, to approve and accept the 2013 Budget as written. Motion carried unanimously.

Gilmore moved, seconded by Hoffer, to approve Ordinance 2012-09, AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2013 FOR THE CITY OF LEOTI, KANSAS. Mayor Christensen called the role: Gilmore–Aye, Hoffer–Aye, Hernandez–Aye, Brandt–Aye; Nay–No Votes. Motion carried unanimously. Mayor Christensen declared the Ordinance passed and adopted.

Hoffer moved, seconded by Gilmore, to pass Resolution 2012-10 with corrections, A RESOLUTION FOR TEMPORARY CLOSURE OF STREETS FOR THE WICHITA COUNTY ARTS ALLIANCE BACK TO SCHOOL EVENT. Mayor Christensen called the role: Gilmore–Aye, Hoffer–Aye, Hernandez–Aye, Brandt–Aye; Nay–No Votes. Motion carried unanimously. Mayor Christensen declared the Resolution passed and adopted.

Brandt moved, seconded by Hernandez, to ask Kennedy McKee and Company to audit all monies expended and received by City entities including but not limited to Leoti Volunteer Fire Department and the Wichita County Municipal Golf Course as well as non-City entities requesting annual appropriations, or funding, from the City including but not limited to Wichita County Parks and Recreation, City on a Hill, and the Wichita County Historical Society (Kansas Open Records Act & Kansas Open Meetings Act). Motion carried unanimously.

Brandt moved to draft an ordinance to vacate H street west of Indian Road and Hollister street north of J street. The motion died due to a lack of second and Mayor Christensen ordered the City to start preparing a draft ordinance concerning the matter.

8:40 p.m., Hernandez moved, seconded by Hoffer, to adjourn. Mayor Christensen declared the meeting adjourned.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Tuesday, September 4, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez and Paul Brandt were present. Also in attendance were Gary Campas, Gregg See, Jerry Gillen, Wichita County Economic Development Director Simone Cahoj, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda. Motion carried unanimously.

At 7:01 p.m., Mayor Christensen opened and announced ten bids for the sale of three city owned vehicles. High bids were: 1992 Ford F-150 in the amount of five hundred dollars from Derek Meyer, 1996 Ford F-150 in the amount of nine hundred dollars from Derek Meyer, 2002 Chevrolet Impala in the amount of two thousand, one hundred dollars from Kenneth Farr.

Hoffer moved, seconded by Hernandez, to accept the high bids totaling three thousand, five hundred dollars for the sale of all three vehicles as per the bid documents listed on the City website. Motion carried unanimously.

City Attorney Doug Crotty entered the meeting at 7:09 p.m.

Guest Gary Campas discussed the current situation concerning the proposed effluent irrigation project at the Wichita County Municipal Golf Course. It was agreed that an attempt will be made to set up a special meeting between the City Council, County Commissioners, and Golf Board to further discuss the financing of the project. Gary Campas, Gregg See, and Jerry Gillen left the meeting at 7:46 p.m. Wichita County Economic Development Director Simone Cahoj discussed a project with the Kansas Rural Economic Development Association and requested twenty-five percent funding from the City in the amount of thirteen hundred fifty dollars. Simone Cahoj left the meeting at 7:55 p.m.

Brandt moved, seconded by Hoffer, to approve the expenditure to economic development project involving KREDA in the amount of thirteen hundred fifty dollars. Motion carried unanimously.

Gilmore moved, seconded by Hoffer, to approve the consent agenda items a through d: a) approval of the August 20<sup>th</sup>, 2012 meeting minutes, b) September payroll Warrants 36470 – 36476, 32601 – 34301, 1212407 – 1212411 & 1212419- 1212425 in the amount of forty-two thousand, one hundred six dollars and thirty-nine cents, c) accounts payable Warrants 36477 – 36500 in the amount of one hundred five thousand, four hundred seventy-four dollars and forty-two cents, d) accounts payable Warrants 36501 – 36516 in the amount of twelve thousand, nine hundred eighty-two dollars and sixty-two cents. Motion carried unanimously.

At 8:02 p.m., Hoffer moved, seconded by Gilmore, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk



City of Leoti Governing Body met in special session Monday, September 17, 2012, 12:00 noon, at the City Hall Meeting Room.

Mayor Christensen and Council Members Rick Gilmore, Cheryl Green, Tony Hernandez, and Paul Brandt were in attendance. Melodee Hoffer was absent. Also present were Wichita County Commissioner Vic Case, Wichita County Commissioner Rex Whalen, Wichita County Commissioner Steve Baker, Wichita County Clerk Carol Carey, Wichita County Municipal Golf Course Board Member Gary Campas, Wichita County Municipal Golf Course Board Member Jim Green, Wichita County Municipal Golf Course Board Member Greg See, Wichita County Economic Development Director Simone Cahoj, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 12:04 p.m., in order to address with the County Commissioners and the Wichita County Municipal Golf Board, funding options for the Golf Course effluent irrigation proposal as a joint venture between the City, County, and Golf Course and other possible options.

Brandt moved, Hernandez seconded, to approve the agenda. Motion carried unanimously.

General discussion was held by all present about the possible financing options for the proposed Golf Course effluent irrigation proposed project. Careful and deliberate consideration was given and it was the consensus of all present including position of the Governing Body, given the current situation, not to include the proposed effluent irrigation designs on the recent KDHE loan held open by the City and that the City would begin working to close the project and finalize the loan construction. Other funding options will be considered in the future.

At 12:52 p.m., Gilmore moved, seconded by Brandt, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, September 17, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were in attendance. Also present were Matt Long, Audrey Allaman, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Brandt moved, seconded by Gilmore, to approve the agenda with changes. Motion carried unanimously.

Guest Matt Long asked if the City would entertain entering into agreement for the disposal of sewage from a holding tank. Because questions were raised that required further research, Council asked if he would return to the meeting on October 1<sup>st</sup> to discuss the issue further. Matt Long left the meeting.

Brandt moved, seconded by Hernandez, to approve the building permit for Lot 5, Block 90, Original Townsite. Green abstained. Motion carried unanimously. Audrey Allaman left the meeting at 7:47 p.m.

Hoffer moved, seconded by Gilmore, to approve the consent agenda items a and b: a) approval of the September 4<sup>th</sup> meeting minutes, b) accounts payable Warrants 36517 through 36531 in the amount of five thousand, two hundred thirty-five dollars and twenty-five cents. Motion carried unanimously.

Superintendent Kreutzer discussed an incident that has had a negative impact on the sewerage lagoons. Lengthy discussion was held between members of the Governing Body with the consultation of legal counsel.

At 8:38 p.m., Hernandez moved, seconded by Hoffer, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, October 1, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were in attendance. Also present were Matt Long, Theresa Salmans, Scott Davis, Kyle Davis, City Auditor Jim Kennedy, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Brandt moved, seconded by Hoffer, to approve the agenda. Motion carried unanimously.

Guest Matt Long entertained question regarding the matter of hauled sewage. Discussion was held on the issue and it was decided to defer to staff on the matter. Matt Long left the meeting at 7:18 p.m. Guest Theresa Salmans presented a request for certain street closures for the "Trunk or Treat". Council agreed to allow the closures. Theresa Salmans left the meeting at 7:22 p.m. Jim Kennedy, Kennedy McKee & Company, discussed the findings of the 2011 annual audit. He noted policy weaknesses the Governing Body had failed to address in the previous two audits, then entertained questions from the Governing Body. Jim Kennedy left the meeting at 7:48 p.m.

Hoffer moved, seconded by Hernandez, to approve the consent agenda items a through e: a) approval of the September 17 special meeting minutes, b) approval of the September 17 regular meeting minutes, c) payroll Warrants 36540 through 36547, 47001 through 48701, and 1212440 through 1212446 in the amount of thirty-five thousand, one hundred seventy-six dollars and twenty-nine cents, d) accounts payable Warrants 36548 through 36572 in the amount of forty thousand, eight hundred ninety-four dollars and seventy-one cents, e) accounts payable Warrants 36573 through 36587 in the amount of thirty thousand, seven hundred sixty-one dollars and seventy-seven cents. Motion carried unanimously.

Hoffer discussed the lack of progress the Governing Body has been making on the zoning ordinance and suggested that the Governing Body pair into teams in the hopes of facilitating progress. Council agreed. The Mayor will split the teams along with a section of the ordinance and the will assess progress at a later date.

Gilmore moved, seconded by Hoffer, to approve the form of council opinion and ordinance 2012-11, AN ORDINANCE AUTHORIZING THE EXECUTION OF THE FIRST AMENDMENT TO THE LOAN AGREEMENT BETWEEN LEOTI, KANSAS AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR THE PURPOSE OF OBTAINING A LOAN FROM THE KANSAS WATER POLLUTION CONTROL REVOLVING FUND FOR THE PURPOSE OF FINANCING A WASTEWATER TREATMENT PROJECT; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTION IN CONNECTION WITH THE FIRST AMENDMENT TO THE LOAN AGREEMENT. Mayor Christensen called the roll; Gilmore – Aye, Hoffer – Aye, Green – Aye, Hernandez – Aye, Brandt – Aye: 5-0. Motion carried unanimously.

Green moved, seconded by Hoffer, to pass and adopt resolution 2012-12, A RESOLUTION FOR TEMPORARY CLOSURE OF CERTAIN STREETS FOR TRUNK OR TREAT SPONSORED BY THE FIRST BAPTIST CHURCH OF LEOTI. Motion carried unanimously.

Hoffer moved, seconded by Green, to approve the contract agreement for Kennedy McKee & Company to conduct the 2012 annual audit and prepare the 2013 annual budget. Motion carried unanimously.

Brandt moved, seconded by Hernandez, that building permits continue to be approved by ordinance enforcement but copies of each building permit application be for review of the City Council, and also Council to receive reports of activity of the code enforcement, with what's going on with the problems around town. Green dissented. Motion carried 4-1.

Hoffer moved, seconded by Green, to adjourn at 8:47 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Tuesday, October 2, 2012, 12:00 noon, at the City Hall Meeting Room.

Mayor Lori Christensen, and Council Members Rick Gilmore, Cheryl Green, and Paul Brandt were in attendance. Council Member Melodee Hoffer was absent. Also in attendance were Executive Director, Great Plains Development, Inc., Bob Wetmore, Wichita County Economic Development Director Simone Cahoj, Wichita County Commissioner Vic Case, Wichita County Commissioner Rex Whalen, Wichita County Road Supervisor Herb Peters, City Superintendent Curtis Kreutzer, City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 12:04 p.m., in order to conduct a public hearing for comments, project proposals, and to determine if the City shall proceed and submit to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds, an application for the demolition of the R.B. Stewart Elementary School with an estimated cost of three hundred thousand dollars.

Gilmore moved, seconded by Brandt, to approve the agenda. Motion carried unanimously.

Mayor Christensen opened the Public Hearing. Guest Bob Wetmore briefly introduced the C.D.B.G. Grant Process and read aloud the published hearing notice. The mayor opened the floor to public comment and questions and the Governing Body entertained those thoughts and concerns.

Council Member Tony Hernandez entered the meeting at 12:09 p.m.

Mayor Christensen closed the Public Hearing.

Brandt moved, seconded by Hernandez, to proceed and submit to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds, an application for the demolition of the R.B. Stewart Elementary School. Motion carried unanimously.

Gilmore moved, seconded by Brandt, to adjourn at 12:20 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, October 15, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were in attendance. Also present were Janet Robertson, Sheriff Randy Keeton, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda with additions. Motion carried unanimously.

At 7:02 p.m., Hoffer moved, seconded by Gilmore, to recess into executive session with the Governing Body for a period of ten minutes in order to discuss nonelected personnel matters. Motion carried unanimously. Regular session resumed at 7:14 p.m. Mayor Christensen declared that no action had been taken.

Guest Janet Robertson discussed the yearbook and solicited council for monies. Green moved, seconded by Hoffer, to sponsor the STUCO page of the yearbook for seventy-five dollars. Motion carried unanimously. Hoffer moved, seconded by Green, to purchase a yearbook for thirty-five dollars. Motion carried unanimously. Janet Robertson left the meeting at 7:22 p.m.

Gilmore moved, seconded by Hoffer, to approve the consent agenda items a through d: (a) approval of the October 1<sup>st</sup> meeting minutes, (b) approval of the October 2<sup>nd</sup> meeting minutes, (c) approval of accounts payable Warrants 36588 through 36614 in the amount of twenty-six thousand, seven hundred five dollars and thirty-one cents, (d) approval of accounts payable Warrant 36615 in the amount of two thousand, seven hundred seventy-five dollars and five cents. Motion carried unanimously.

Brandt moved, seconded by Gilmore, to deny the citizen claim as presented claiming damages and ordered the clerk to provide verbal notification. The motion failed to carry after a 2-3 vote.

Hernandez moved, seconded by Brandt, to deny the citizen claim as presented claiming damages and ordered the clerk to provide a written response as such. Motion carried unanimously.

Brandt moved, seconded by Green, to pass and adopt Resolution 2012-13, A RESOLUTION CERTIFYING LEGAL AUTHORITY TO APPLY FOR THE 2013 KANSAS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FROM THE KANSAS DEPARTMENT OF COMMERCE AND AUTHORIZING THE MAYOR TO SIGN AND SUBMIT SUCH AN APPLICATION. Motion carried unanimously.

Brandt moved, seconded by Green, to pass and adopt Resolution 2012-14, A RESOLUTION ASSURING THE KANSAS DEPARTMENT OF COMMERCE THAT FUNDS WILL BE CONTINUALLY PROVIDED FOR THE OPERATION AND MAINTENANCE AFTER DEMOLITION OF THE USD 467 PROPERTY TO BE FINANCED WITH COMMUNITY DEVELOPMENT BLOCK GRAND FUNDS. Motion carried unanimously.

Council President Rick Gilmore presented the Governing Body with a verbal resignation of his duties as council president as well as the Governing Body representative to the Wichita County Economic Development Board. Hoffer moved, seconded by Hernandez, to accept the verbal resignation from Rick Gilmore as council president and Governing Body representative to the Wichita County Economic Development Board. Motion carried unanimously. Gilmore moved, seconded by Brandt, to nominate

Melodee Hoffer as Council President. Motion carried unanimously. Hoffer moved, seconded by Green, to nominate Lori Christensen as the Governing Body representative to the Wichita County Economic Development Board. Motion carried unanimously.

Hernandez moved, seconded by Gilmore, to reject the request for hauled waste, and not enter into an agreement to accept such wastes at this time. Motion carried unanimously.

Hoffer moved, seconded by Hernandez, to authorize the City Superintendent to dispose of, by sale, old lift station equipment and items no longer needed or necessary around the City Shop. Motion carried unanimously.

Green requested that recourse pursuant to Council action be placed for discussion and debate on the November 5, 2012 agenda.

At 8:26 p.m., Green moved, seconded by Hoffer, to recess into executive session for a period of fifteen minutes with the Governing Body in order to discuss nonelected personnel matters. Motion carried unanimously. Regular session resumed at 8:44 p.m. Mayor Christensen declared that no action had been taken.

Brandt moved, seconded by Hernandez, that as building permits arrive at City Hall copies be made for inclusion in the Council Packets, with Code Enforcement continuing to do approvals. Motion carried unanimously.

At 8:46 p.m., Hoffer moved, seconded by Green, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, November 5, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen, and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Also in attendance were Dennis and Bonita Kaaz, Lucille Mai, Janis Marcotte, Glenda Ford, Claude Heath, Vic Case, Aaron Myers, Andrew Myers, Janna Eckert, Meredith Farr, Tom Ridder, Greg and Sheryl Martinez, Dale Appl, Matt Engel, Adam Marcotte, Wichita County Economic Development Director Simone Cahoj, Fire Chief Charlie Hughes, City Engineer Darin Neufeld, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Brandt moved, seconded by Hoffer, to approve the agenda. Motion carried unanimously.

Guest Meredith Farr presented information on the US Communities Co-Op program, and invited the Board to attend an informational meeting with representatives from US Communities who will be meeting with the County Commissioners. Guest Glenda Ford presented her objections to the planned housing duplex project and raised a variety of concerns and questions. Guest Claude Heath also presented objections and voiced his concerns regarding the planned duplex housing project. There was participation from the audience regarding the objections and concerns raised. Guest Dale Apple raised concerns and questions regarding property owner responsibility for tenants' utility bill. Economic Development Director Simone Cahoj gave a brief update on the duplex housing project, E-Community tax credits, and pending grant applications. She asked the Governing Body to consider writing a letter of support for the aforementioned grant applications. She raised concerns about City ordinance and policy development and changes in order to promote community and economic development, and asked that a meeting be held to discuss the issue. City Engineer Darin Neufeld discussed the contract for services on the planned R.B. Stewart Elementary School demolition for which the City has applied for a Communities Development Block Grant on behalf of the Unified School District 467.

Hoffer moved, seconded by Hernandez, to approve consent agenda items a) through d): a) approval of the October 15, 2012 meeting minutes, b) payroll Warrants 36618-36624, 48801-50501, & 1212455-1212461 in the amount of thirty-four thousand, three hundred twenty dollars and sixty-one cents, c) accounts payable Warrants 36625-36661, & 1212462 in the amount of seventy-eight thousand, nine hundred thirty-five dollars and fifty-five cents, d) accounts payable Warrants 36662-36672 in the amount of three thousand, two hundred forty-nine dollars and two cents. Motion carried unanimously.

Gilmore moved, seconded by Hernandez, to approve the Riley building permit. Motion carried unanimously. Hoffer moved, seconded by Green, to approve the Altman building permit. Motion carried unanimously. Brandt moved, seconded by Green, to approve the Kazz building permit. Motion carried unanimously. Brandt moved, seconded by Hoffer, to approve the Meyer building permit. Motion carried unanimously.

Brandt moved, seconded by Hernandez, that after careful consideration of public safety and the Governing Body taking it under advisement from the City Attorney and Fire Chief, hereby rejects and abolishes the original building permit for the trailer house located at Second and H street and will take the matter up further at the next meeting. Mayor Christensen called the roll: Gilmore – Yea, Hoffer – Yea, Green – Yea, Hernandez – Yea, Brandt – Yea. Motion carried unanimously.

At 9:13 p.m., Gilmore moved, seconded by Hoffer, to recess for a period of 10 minutes. Regular meeting resumed at 9:26 p.m.

Various items of old business were discussed.



Green moved, seconded by Hernandez, to put an article in the paper asking for interested persons, who may be interested in serving on the Zoning and Planning Board, to come forth and place their name on the list of interested parties. Motion carried 4-1.

At 10:26 p.m., Attorney Doug Crotty provided input on ordinances coming up for consideration, asked to be excused, then left the meeting.

Green moved, seconded by Brandt, to adopt and approve Ordinance 2012-15, AN ORDINANCE AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT BETWEEN LEOTI, KANSAS, AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR THE PURPOSE OF OBTAINING A LOAN FROM THE KANSAS PUBLIC WATER SUPPLY PROJECT; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CERTAIN DOCUMENT IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE LOAN AGREEMENT. Mayor Christensen called the roll: Gilmore – Yea, Hoffer – Yea, Green – Yea, Hernandez – Yea, Brandt – Yea. Motion carried unanimously.

Hoffer moved, seconded by Gilmore, to pass and adopt Ordinance 2012-16, AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF LEOTI, KANSAS; INCORPORATING BY REFERENCE THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, EDITION OF 2012, WITH CERTAIN CHANGES AND ADDITIONS; PRESCRIBING ADDITIONAL REGULATIONS; PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE 2011-09. Mayor Christensen called the roll: Gilmore – Yea, Hoffer – Yea, Green – Yea, Hernandez – Yea, Brandt – Yea. Motion carried unanimously.

Green Moved, seconded by Hernandez, to pass and adopt Ordinance 2012-17, AN ORDINANCE PROVIDING FEES FOR WATER SERVICES; ESTABLISHING FEES AND RATES; AND REPEALING ORDINANCE 2010-04. Mayor Christensen called the roll: Gilmore – Yea, Hoffer – Yea, Green – Yea, Hernandez – Yea, Brandt – Yea. Motion carried unanimously.

Green moved, seconded by Hoffer, to approve the sale, and let for sealed bid Fire Engine #429. Motion carried unanimously.

Green moved, seconded by Hoffer, to approve the E.B.H. Engineering contract for service to be rendered during the R.B. Stewart Elementary School demolition contingent upon C.D.B.G. award. Motion carried unanimously.

Green moved, Hoffer seconded, to hire Jan Ackerman of White Barn Services for contract code enforcement. Motion carried unanimously.

At 11:24 p.m., Gilmore moved, seconded by Hernandez, to recess into executive session with the Governing Body, City Superintendent, and City Clerk, for a period of ten minutes to discuss nonelected personnel matters. Regular meeting resumed at 11:35 p.m. Mayor Christensen declared that no action had been taken.

At 11:36 p.m., Gilmore moved, seconded by Green, to recess into executive session with the Governing Body, City Superintendent, and City Clerk, for a period of thirty minutes to discuss nonelected personnel matters. Regular meeting resumed at 12:06 a.m., Mayor Christensen declared that no action had been taken.

At 12:13 a.m., Hoffer moved, seconded by Brandt, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Wednesday, November 7, 2012, 5:30 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen, and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Also in attendance was City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 5:33 p.m., in order to consider letters drafted by the Mayor, hold discussion on the property located at 2<sup>nd</sup> and H street, consider building permits, and conduct a work session on City mission statement and Council goals.

Gilmore moved, seconded by Hoffer, to approve the agenda. Motion carried.

Mayor Christensen read a draft letter concerning the property at Second and H street and discussion was held.

Brandt moved, Hernandez seconded, to approve the Hernandez building permit. Motion carried unanimously.

Mayor Christensen opened discussion on the work session topics and general discussion were held on various topic mostly drafting the City mission statement.

At 6:55 p.m., Gilmore moved, seconded by Green, to recess into executive session with the members of the Governing Body for a period of five minutes to discuss nonelected personnel matters. Motion carried unanimously. Regular session resumed at 7:08 p.m. Mayor Christensen declared that no action had been taken.

Green moved, seconded by Hoffer, to give Mayor Christensen authority to visit with the four employees discussed in executive session. Motion carried unanimously.

At 7:13 p.m., Hoffer moved, seconded by Hernandez, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, November 19, 2012, 7:00 p.m., at the City Hall Meeting Room

Mayor Lori Christensen and Council Members Rick Gilmore, Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Also in attendance were City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Gilmore moved, seconded by Hoffer, to approve the agenda. Motion carried unanimously.

Guest Jesus Castillo was present to discuss the property at 3<sup>rd</sup> and H streets. The matter was deferred. Jesus left the meeting at 7:41 p.m.

Hoffer moved, seconded by Hernandez, to approve consent agenda items a through d: a) approval of the October 15, 2012 meeting minutes, b) approval of the October 7, 2012 meeting minutes, c) accounts payable Warrants 36673 and 1212463 in the amount of three thousand, five hundred eighteen dollars and seventy-eight cents, d) accounts payable Warrants 36674 through 36692 in the amount of seventeen thousand, one hundred ninety-four dollars and sixty-eight cents. Motion carried unanimously.

Green moved, seconded by Hoffer, to allow Mayor Christensen to establish a policy as discussed about employee payroll and include it in the employee handbook. Motion carried unanimously.

Hoffer moved, seconded by Green, to pass and adopt Proclamation 2012-18 A PROCLAMATION DECLARING NOVEMBER 29, 2012 AS "FOR LARNED AND JAN WHITHAM DAY" IN HONOR AND CONGRATULATIONS OF THE RECENT WIN OF JAN WHITHAM'S RACEHORSE FORT LARNED. Motion carried unanimously.

Green moved, seconded by Hoffer, to adopt and approve the mission statement and core values for the City. Motion carried unanimously.

Hoffer moved, seconded by Hernandez, to approve exhibit thirty-three through eighty-eight to be inclusive as the new personnel handbook effective immediately through December 31, 2013. Mayor Christensen called the roll: Gilmore – Yea, Hoffer – Yea, Green – Yea, Hernandez – Yea, Brandt – Yea. Motion carried unanimously.

Consensus developed over discussions of having a City personnel Christmas event. Council directed the Mayor to go ahead with event planning.

At 8:52 p.m., Gilmore moved, seconded by Green, to recess into executive session for a period of fifteen minutes with the Governing Body and City Attorney in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 9:04 p.m. Mayor Christensen declared that no action had been taken.

At 9:05 p.m., Hoffer moved, seconded by Gilmore, to recess into executive session for a period of ten minutes with the Governing Body and City Attorney in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 9:15 p.m. Mayor Christensen declared that no action had been taken.

At 9:30 p.m., Gilmore moved, seconded by Hernandez, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, December 3, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Rick Gilmore, Melodee Hoffer, and Paul Brandt were present. Also in attendance were City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda with additions. Motion carried unanimously.

Brandt moved, seconded by Gilmore, to approve the contract terms, as negotiated by City Attorney Crotty for the sale of real property located on north 7<sup>th</sup> street, in the amount of three hundred dollars. Motion carried unanimously.

Brandt moved, seconded by Gilmore, to approve building permits for Jesus Castillo at 908 North 7<sup>th</sup> street, and 212 North 6<sup>th</sup> street, with the move of the trailer located 311 North second street to be contingent upon consummation of the aforementioned contract for sale of real property. Motion carried unanimously.

Hoffer moved, seconded by Gilmore, to approve Cereal Malt Beverage Licenses for the year 2013 to: The Pantry, Kugler, Charlie's Restaurant, Beer Barn, and Iron Horse Tavern. Motion carried unanimously.

Hoffer moved, seconded by Brandt, to approve the consent agenda items a through d: a) approval of the November 19, 2012 meeting minutes, b) payroll Warrants 36693-36696, 50601-52601, and 1212470-1212476 in the amount of forty-three thousand, nine hundred eleven dollars and forty-six cents, c) accounts payable Warrants 36697-36718 in the amount of thirty-nine thousand, one hundred fifty-one dollars and ninety-one cents, d) accounts payable Warrants 36719-36730 in the amount of four thousand, two hundred twenty dollars and twenty-five cents. Motion carried unanimously.

Gilmore moved, seconded by Hoffer, to approve the Nomination Order with Constellation for bulk rate natural gas. Motion carried unanimously.

At 8:02 p.m., Hoffer moved, seconded by Brandt, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, December 17, 2012, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Also in attendance were Dustin Washburn, Jesus Castillo, Jan Ackerman, Wichita County Economic Development Director Simone Cahoj, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Hernandez, to approve the agenda. Motion carried unanimously.

Guest Jan Ackerman, White Barn Services, introduced herself, and gave Council a brief history. She outlined how she intends to handle contract code enforcement for the City of Leoti. She asked Council for their thoughts and concerns about the process. She gave her insight to Council about handling the process and seeing it through to success. Jan left the meeting at 7:17 p.m. Guest Simone Cahoj presented the Governing Body with an update from Wichita County Economic Development. She highlighted some of what had been recently accomplished and outlined future plans and projects. Simone left the meeting at 7:24 p.m.

Mayor Christensen proceeded with the sealed bid opening for the sale of a 1988 Ford F-350 known as Fire Engine No. 429. After opening each bid she read them aloud. Bids were reviewed by Council and duly considered. Green moved, seconded by Hernandez, to accept the high bid for sale of the vehicle from Larry Ventsam in the amount of fifteen thousand, twenty-four dollars. The motion carried unanimously.

Hoffer moved, seconded by Green, to approve the consent agenda items a and b: a) approval of the December 3, 2012 meeting minutes, b) accounts payable Warrants 36731-36755 in the amount of twenty thousand, twelve dollars and seven cents. Motion carried unanimously.

Brandt moved, seconded by Green, to accept and offer to City employees, memberships with the Wichita County Recreation Center as per the rates in the business package provided by Sheri Loy. Motion carried unanimously.

Brandt moved, seconded by Hoffer, to approve the building permits submitted by Elvia Rivas and Jesus Castillo. Motion carried unanimously.

At 8:15 p.m., Hoffer moved, seconded by Hernandez, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, January 7, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Also in attendance were City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:02 p.m.

Hoffer moved, seconded by Green, to approve the agenda with two additions to new business. Motion carried unanimously.

Green moved, seconded by Hoffer, to approve consent agenda items a through d: a) approval of the December 17, 2012 meeting minutes, b) approval of payroll Warrants 36756-36759, 52701-54501 & 1212483-1212488 in the amount of thirty-two thousand, nine hundred twenty-five dollars and thirty-one cents, c) approval of accounts payable Warrants 36760-36799 in the amount of fifty-eight thousand, seven hundred twenty-eight dollars and twenty-eight cents, d) approval of the 2013 plan year Blue Cross Blue Shield renewal. Motion carried unanimously.

Green moved, seconded by Hoffer, to start replacing missing signs on Broadway and Fourth streets. After discussion, it was agreed to table the topic until the next meeting and deferred information gathering to the superintendent for presentation at the next meeting. The motion did not carry 0-4.

Hoffer moved, seconded by Green, to approve for donation by the Fire Department, the 1996 Ford Wheeled Coach ambulance to the Garden City Community College to be used for EMS and paramedic training. Motion carried unanimously.

Hoffer moved, seconded by Hernandez, to use four thousand dollars from the general fund and fully fund the City Endowment with the Wichita County Community Foundation. Motion carried unanimously.

At 7:49, Hernandez moved, seconded by Green, to recess into executive session for a period of five minutes for the purpose of discussing nonelected personnel matters with the City Superintendent, City Clerk, City Attorney, and the Governing Body. Regular meeting resumed at 7:59 p.m. The Mayor declared that no action had been taken. The mayor requested the clerk to gather and prepare wage information for examination at the next meeting. Green moved, seconded by Hoffer, to give a pay increase of one and one-half dollars per hour to the employee discussed in executive session. Motion carried unanimously.

Brandt move, seconded by Hoffer, to approve the purchase to a two-foot mow board extension for the road grader. Motion carried unanimously.

At 8:17 p.m., Hoffer moved, seconded by Hernandez, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Tuesday, January 22, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Melodee Hoffer, Cheryl Green, and Paul Brandt were present. Council Member Tony Hernandez was in attendance via telephone. Also present were Dennis Howard, Tony Binns, George Eckert, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m., recognized guests and asked if they would like to speak to Council and requested Tony Binns and George Eckert be placed on the agenda as guests in order to address their concerns at three minutes each.

Hoffer moved, seconded by Green, to approve the agenda with additions. Motion carried unanimously.

Guest Dennis Howard, Howard's Plumbing, expressed his concerns with the requirement of having a backflow preventer on buildings which do not have a basement. He asked for approval to complete the installation currently underway at the new duplex construction on west L Street. Guest Tony Binns addressed his concerns to council regarding the vacant R.B. Stewart Elementary School. Council consented to discuss the matter further. Guest George Eckert addressed, to council, his concerns regarding the manner in which the recent change to contract code enforcement is being handled.

Hoffer moved, seconded by Green, to approve the consent agenda items a and b: a) approval of the January 7, 2013 meeting minutes, b) accounts payable Warrants 36800-36826 & 1212490 in the amount of fifty-four thousand, one hundred forty-six dollars and one cent. Motion carried unanimously.

Green moved, seconded by Hoffer, to table discussion on street signs until the next meeting at which time the superintendent is to present findings and samples of street signs. Motion carried unanimously.

After discussion about down town sidewalks City Council unanimously agreed that responsibilities related to sidewalks are to be borne by the adjacent property owner.

Discussion was held concerning marking of property addresses. It was agreed to look into ways of encouraging property owner involvement first before regulating the issue via ordinance.

Hoffer moved, seconded by Green, to table discussion on Council attendance. Motion carried unanimously.

At 8:12 p.m., Hoffer moved, seconded by Green, to recess into executive session for a period of fifteen minutes with the Governing Body, City Attorney, City Superintendent, and City Clerk in order to discuss nonelected personnel matters. Regular meeting resumed at 8:27 p.m. Mayor Christensen declared that no action had been taken.

At 8:47 p.m., Brandt moved, seconded by Hoffer, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, February 4, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council President Melodee Hoffer and Council Members Cheryl Green and Paul Brandt were present. Council Members Rick Gilmore and Tony Hernandez were in attendance via telephone. Mayor Christensen was absent. Also in attendance were Janis Marcotte, Simone Cahoj, Scott Davis, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Council President Hoffer called the meeting to order at 7:06 p.m. She recognized guests and asked for amendments to the agenda items: 1b. – Scott Davis, 2e. – Accounts Payable Warrants 36862 through 36870, 4c. – Ames Building Permit.

Green moved, seconded by Brandt, to approve the agenda with additions. Motion carried unanimously.

Wichita County Economic Development Director Simone Cahoj gave a brief update on various activities and upcoming events. Simone left the meeting at 7:15 p.m. Guest Scott Davis presented Council with his thoughts on various ideas to promote economic development and community activities. Scott left the meeting at 7:36 p.m.

Green moved, seconded by Brandt, to approve the consent agenda items a through e: a.) approval of the January 22, 2013 meeting minutes, b.) accounts payable Warrant 36827 in the amount of one thousand, three hundred twenty-three dollars and eighty-two cents, c.) payroll Warrants 36828-36831, 54601-56501, & 1212496-1212500 in the amount of thirty-five thousand, five hundred seventy dollars and four cents, d.) accounts payable Warrants 36832 – 36861 in the amount of one hundred thousand, six hundred fifty-three dollars and sixty-two cents, e.) accounts payable Warrants 36862 – 36870 in the amount of two thousand, five hundred twenty-two dollars and fifty cents. Motion carried unanimously.

Green moved, seconded by Brandt, to approve the David & Janis Marcotte building permit. Motion carried unanimously.

Green moved, seconded by Brandt, to approve the Dillen Ames building permit. Motion carried unanimously.

Brandt moved, seconded by Gilmore, to approve Resolution 2013-01 A RESOLUTION FOR TEMPORARY CLOSURE OF STREETS FOR THE RURAL LIFE CRAFT AND DEMONSTRATION FAIR. Motion carried unanimously.

At 7:51 p.m., Brandt moved, seconded by Green, to adjourn. Motion carried unanimously.

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Melodee Hoffer, Council President

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Kasper Lechtenberg, City Clerk



City of Leoti Governing Body met in regular session Tuesday, February 19, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Council Member Rick Gilmore was in attendance via telephone. Also in attendance was guest Dale Appl, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:01 p.m.

Hoffer moved, Green seconded, to approve the agenda with corrections. Motion carried unanimously.

Guest Dale Appl presented Council with his thoughts on Code Enforcement and offered a solution. Dale left the meeting at 7:05 p.m.

Green moved, Hoffer seconded, to approve the consent agenda items a through c: a) February 4, 2013 meeting minutes, b) account payables Warrant 36871 in the amount of twenty thousand dollars, c) accounts payables Warrants 36872 – 36893 & 1212501-1212502 in the amount of thirty-four thousand, two hundred thirty-six dollars and thirty-two cents. Motion carried unanimously.

Hoffer moved, Green seconded, to approve and accept the bid from Econo Signs LLC. for street signs with green backgrounds and white capital letters in the amount of six thousand, four hundred sixty-five dollars and sixty-nine cents. Motion carried unanimously.

Brandt moved, Hernandez seconded, to accept and approve the P.B. Hoidale Co. Inc. bid for a Fuelmaster 2560 in the amount of sixteen thousand, one hundred dollars. Motion carried unanimously.

Brandt moved, Hoffer seconded, to pass and adopt City Boundaries Ordinance 2013-02, AN ORDINANCE DEFINING THE CORPORATE BOUNDARIES OF THE CITY OF LEOTI, KANSAS, AND REPEALING ALL PRIOR ORDINANCES IN CONFLICT THEREWITH. Mayor Christensen called the roll: Hoffer – Yea, Gilmore – Yea, Green – Yea, Hernandez – Yea, Brandt – Yea. Motion carried unanimously.

Hoffer moved, Green seconded, to pass and adopt the Neighborhood Revitalization Inter-local Agreement. Motion carried unanimously.

Hernandez moved, Brandt seconded, to recess into executive session with the Governing Body, City Superintendent, and City Clerk for a period of ten minutes in order to discuss nonelected personnel matters at 8:11 p.m. Rick Gilmore left the meeting. Regular meeting resumed at 8:21 p.m. Mayor Christensen declared no action had been taken. Rick Gilmore rejoined the meeting via telephone.

Brandt moved, Green seconded, to authorize the City Superintendent to purchase two concrete saws including four blades for twenty-five hundred dollars. Motion carried unanimously.

Hoffer moved, Brandt seconded, to adjourn at 8:40 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, March 4, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Melodee Hoffer, Cheryl Green, and Paul Brandt were present. Council Members Tony Hernandez and Rick Gilmore were absent. Also in attendance were Deb Eckert, Julie Riley, Jack Riley, Charles Ayers, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:01 p.m.

Hoffer moved, Green seconded, to approve the agenda. Motion carried unanimously.

Guests Jack and Julie Riley presented Council with a letter they had received from White Barn Services, asked for an explanation, then proceeded with their concerns and questions. Jack and Julie left the meeting at 7:44 p.m. Guest Charles Ayers presented Council with the idea of using the R.B.S.E.S gymnasium for a theatre arts center. He asked for Council's support in exploring the idea further. Charles left the meeting at 8:08 p.m.

Green moved, Hoffer seconded, to approve the consent agenda items a through c: a) February 19, 2013 meeting minutes, b) Payroll Warrants 36894-36897, 56601-58301, & 1212509-1212514 in the amount of thirty-three thousand, five hundred two dollars and forty-six cents, c) accounts payable Warrants 36911-36941 in the amount of fifty-two thousand, nine hundred thirty-seven dollars and ninety-seven cents. Motion carried unanimously.

Hoffer moved, Green seconded, to accept and adopt the AGENCY ENDOWMENT FUND AGREEMENT BETWEEN WICHITA COUNTY COMMUNITY FOUNDATION AN AFFILIATE OF WESTERN KANSAS COMMUNITY FOUNDATION AND CITY OF LEOTI, KANSAS. Motion carried unanimously.

Brandt moved to table the building permit submitted by Major Whalen. Motion died without second.

Brandt moved, Green seconded, to table the building permit submitted by Major Whalen until more information was supplied. Motion carried unanimously.

Hoffer moved, Green seconded, to adjourn at 8:36 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

March 18 Special

City of Leoti Governing Body met in special session Monday, March 18, 2013 at 5:30 p.m., in order to conduct a work session to discuss and review Contract Code Enforcement.

Mayor Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez and Paul Brandt were present. Council Member Rick Gilmore was in attendance via telephone. Also in attendance were John Gould, Tony Lechtenberg, Art Gonzales, Troy Groves, Curtis Kreutzer and Deputy City Clerk Cendy Morcillo.

Mayor Christensen opened the work session at 5:34 p.m., and recognized guests.

Discussion was held concerning Contract Code Enforcement.  
No binding action was taken.

Mayor Christensen called a close to the work session at 6:57 p.m.

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Lori Christensen, Mayor

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Cendy Morcillo, Deputy City Clerk

March 18 Regular

City of Leoti Governing Body met in regular session Monday, March 18, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Council Member Rick Gilmore was in attendance via telephone. Also in attendance were Edythe Spiker, Alice Stokes, Amanda Baker, Tyrrell Tankersley, Simone Cahoj, City Superintendent Curtis Kreutzer, and Deputy City Clerk Cendy Morcillo.

Mayor Christensen called the meeting to order at 7:02 p.m., recognized guests and asked if they would like to speak to Council.

Hoffer moved, seconded by Brandt, to approve consent agenda. Motion carried unanimously.

Hoffer moved, seconded by Green, to approve consent agenda items a and b: a) approval of the March 4, 2013 meeting minutes, b) approval of accounts payable Warrants 36942-3696659 & 1212515 in the amount of seventy-six thousand, nine hundred forty-four dollars and seventy-eight cents.

Simone Cahoj entered the meeting at 7:10 p.m.

Green moved, seconded by Hernandez, to approve the Major & Cheryl Whalen building permit. Motion carried unanimously. Hoffer moved, seconded by Brandt, to table the Idea Tek building permit. Motion carried unanimously. Hoffer moved, seconded by Brandt, to table the Concepcion Mancillas building permit.

Council Member Rick Gilmore entered the meeting at 7:13 p.m.

Green moved, seconded by Hernandez, to approve the Eagle Cereal Malt Beverage License Application. Motion carried unanimously.

Wichita County Economic Development Director Simone Cahoj gave a brief update on various activities and upcoming events. Guest Alice Stokes presented Council with her thoughts on Code Enforcement.

Brandt moved, Green seconded, to approve and accept the bid from C & L Custom Services to Spray Ball Parks in the amount of three hundred ninety five dollars. Motion carried unanimously.

Hoffer moved, Brandt seconded, to terminate White Barn Services. Mayor Christensen called the roll: Gilmore – Yea, Hoffer – Yea, Green – Yea, Hernandez – Yea, Brandt – Yea. Motion carried unanimously.

Hoffer moved, seconded by Brandt, to approve the White Star Machine contract renewal. Motion carried unanimously.

At 8:24 p.m., Brandt moved, seconded by Hoffer, to adjourn. Motion carried unanimously.

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Lori Christensen, Mayor

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Cendy Morcillo, Deputy City Clerk

City of Leoti Governing Body met in regular session Monday, April 1, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were present. Council Member Rick Gilmore was in attendance via telephone. Also in attendance were Jesus Castillo, Tyrrell Tankersley, Adam Marcotte, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:02 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda. Motion carried unanimously.

Green moved, seconded by Hoffer, to approve the consent agenda items a through d: a) approval of the March 18, 2013 special meeting minutes, b) approval of the March 18, 2013 regular meeting minutes, c) payroll Warrants 36967-36971, 58401-60301, & 1212522-1212527 in the amount of forty-three thousand, three hundred two dollars and four cents, d) accounts payable Warrants 36972-37001 in the amount of thirty-nine thousand, one hundred thirteen dollars and sixty-nine cents. Motion carried unanimously.

Green moved, seconded by Brandt, to approve the Jesus Castillo building permit at 908 N. 7<sup>th</sup> St. Mayor Christensen called the roll. Hoffer-yea, Gilmore-yea, Green-yea, Hernandez-yea, Brandt-yea. Motion carried unanimously.

Leif Christensen entered the meeting at 7:09 p.m.

Hoffer moved, seconded by Hernandez, to adjourn at 7:32 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, April 15, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were in attendance. Council Member Rick Gilmore was present via telephone. Also in attendance were David Barber, Don Hellar, Vic Case, Gary Campas, Gregg See, Dustin Washburn, Amanda Baker, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Brandt, to approve the agenda. Motion carried unanimously.

Guest David Barber, Area Specialist, United States Department of Agriculture, Rural Development, presented information relating to financing available from Rural Development and presented documents related thereto.

Tyrell Takersley entered the meeting at 7:09 p.m.

Hoffer moved, seconded by Hernandez, to pass and adopt Resolution 2013-03 A RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES DEPARTMENT OF AGRICULTURAL RURAL DEVELOPMENT AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE CERTAIN APPLICATION FORMS AND APPURTENANCES RELATED THERETO. Mayor Christensen called the roll: Hoffer-Yea, Green-Yea, Hernandez-Yea, Brandt-Yea, Gilmore-Yea. Motion carried unanimously. At 7:33 p.m., Mayor Christensen asked for a fifteen-minute recess in order to execute the necessary documents with USDA Rural Development. Regular meeting resumed at 7:53 p.m.

Guest Don Hellar, P.E., Evans, Bierly, Hutchison, & Associates, presented new information and gave an update regarding the water project and nitrate removal plant. Guests Don Hellar and David Barber left the meeting at 8:08 p.m.

Guest Vic Case presented Council with information concerning the potential sale of more or less ten acres on the southeast corner of the Wichita County Municipal Golf Course. Discussion ensued.

Hoffer moved, seconded by Hernandez, to pursue the possible sale of the tract of land as related to the previous discussion regarding the ten acres, more or less, located on the southeast corner of the Golf Course. Motion carried unanimously. Vic Case, Gary Campas, and Gregg See left the meeting at 8:30 p.m. Tyrell Tankersley left the meeting at 8:31 p.m.

Green moved, seconded by Hoffer, to approve the consent agenda items a and b: a) approval of the April 1, 2013 meeting minutes, b) accounts payable Warrants 37602-37091, & 1212528-1212529 in the amount of twenty six thousand, six hundred forty-one dollars and fifty-nine cents. Motion carried unanimously.

Hoffer moved, seconded by Hernandez, to approve the summer internship with Julianne Essmiller not to exceed two hundred thirty hours, for two thousand dollars. Mayor Christensen called the roll: Hoffer-Yea, Green-Yea, Hernandez-Yea, Brandt-Yea, Gilmore-Yea. Motion carried unanimously.

Green moved, seconded by Hoffer, to table the Kansas Department of Transportation State Highway Right-Of-Way Permit submitted by Wildflower Telecommunications. Mayor Christensen called the roll: Hoffer-Yea, Green-Yea, Hernandez-Yea, Brandt-Yea, Gilmore-Yea. Motion carried unanimously.

Brandt moved, seconded by Green, to approve the annual premium renewal with EMC Insurance in the amount of thirty-nine thousand, seven hundred twenty dollars, with the additional purchase of data compromise coverage in the amount of six hundred seventy-seven dollars. Mayor Christensen called the roll: Hoffer-Yea, Green-Yea, Hernandez-Yea, Brandt-Yea, Gilmore-Yea. Motion carried unanimously.

Hoffer moved, seconded by Hernandez, to approve the two building permits for Cendy Morcillo and Ellis Hahn providing all setback requirements have been met. Mayor Christensen called the roll: Hoffer-Yea, Green-Yea, Hernandez-Yea, Brandt-Yea, Gilmore-Yea. Motion carried unanimously.

Rick Gilmore, Dustin Washburn, and Amanda Baker left the meeting at 8:55 p.m.

At 8:56 p.m., Hoffer moved, seconded by Green, to recess into executive session for a period of thirty minutes in order to discuss nonelected personnel matters with the Governing Body and City Attorney. Motion carried unanimously. Regular meeting resumed at 8:25 p.m. Mayor Christensen declared that no action had been taken.

At 8:26 p.m., Hoffer moved, seconded by Green, to recess into executive session for a period of thirty minutes in order to discuss nonelected personnel matters with the Governing Body, City Attorney, and City Superintendent. Motion carried unanimously. Regular meeting resumed at 9:54 p.m. Mayor Christensen declared that no action had been taken and Council had talked with the employee.

City Attorney Doug Crotty reported that he had reviewed and approved the contract previously presented by Don Hellar for design of a water treatment plant according to USDA Rural Development guidelines.

Hoffer moved, seconded by Green, to pass and adopt the Rural Development contract between the City and Evans, Bierly, Hutchison, & Associates for design and to oversee construction of an ion exchange water treatment facility. Mayor Christensen called the roll: Hoffer-Yea, Green-Yea, Hernandez-Yea, Brandt-Yea, Gilmore-Yea. Motion carried unanimously.

Brandt moved, seconded by Hernandez, to adjourn at 9:57 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, May 6, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Melodee Hoffer, Cheryl Green, Tony Hernandez, and Paul Brandt were in attendance. Also present were Adam Marcotte, Janis Marcotte, Simone Cahoj, Derek and Nikki Meyer, Council Member Elect Amanda Baker, Council Member Elect Dustin Washburn, Municipal Court Judge Janna DeLissa, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hoffer moved, seconded by Green, to approve the agenda as written with the addition of item 2e. Warrants 37092-37096. Motion carried unanimously.

Guest Simone Cahoj presented the Governing Body with an update of recent Wichita County Economic Development activities, future plans, and upcoming projects. She requested Council: 1) focus on code enforcement, 2) members complete the Housing Assessment Tool survey, 3) requested forty-five hundred dollars, to be matched by the County, in order to hire a part-time assistant at ten dollars per hour with a two hundred dollar per month health insurance stipend.

Green moved, seconded by Hoffer, to approve the consent agenda items a through e: a) approval of the April 15, 2013, meeting minutes, b) payroll Warrants 37101-37104, 60401-62301, & 1212542-1212547 in the amount of thirty-eight thousand, two hundred ninety-three dollars and seventy-three cents, c) accounts payable Warrants 37105-37151 in the amount of one hundred two thousand, two hundred seventy-eight dollars and five cents, d) accounts payable Warrants 37092-37096 in the amount of two thousand, three hundred fifty-two dollars and twenty-one cents, e) accounts payable Warrants 37153-37161 in the amount of two thousand, seven hundred eleven dollars and fifty-three cents. Motion carried unanimously.

Leif Christensen entered the meeting at 7:12 p.m.

Mayor Christensen presented Council Members Melodee Hoffer and Paul Brandt with a certificate of appreciation. Municipal Court Judge Janna DeLissa asked recently elected officials Cheryl Green, Amanda Baker, and Dustin Washburn to stand and raise their right hand, then swore them into office as well as had each of them sign the oath of office. The newly sworn Council Members entered office and took their seats. Judge DeLissa left the meeting at 7:21 p.m. Council Members Hoffer and Brandt vacated their seats.

Mayor Christensen proceeded with annual appointments and asked Council to discuss and approve them as a group. Mayor Christensen appointed Janna DeLissa to the Office of Municipal Court Judge, Elizabeth Gould to the Office of City Treasurer, Doug Crotty to the Office of City Attorney, Kasper Lechtenberg to the Office of City Clerk, Charlie Hughes to the Office of City Fire Chief, Terry Bloedorn to the Office of City Emergency Medical Services Director.

Hernandez moved, seconded by Green, to approve the appointments of all six City Officers. Motion carried unanimously.

Tyrell Tankersley entered the meeting at 7:24 p.m.



Mayor Christensen asked for volunteers or nominations to serve on the W.C.E.D Board as well as the L.C.E.P. Committee. Council Member Baker volunteered to serve on the Wichita County Economic Development Board. Council Member Green volunteered to serve on the Local Emergency Preparedness Committee.

Baker moved, seconded by Hernandez, to accept and appoint Amanda Baker as the City's representative to the Wichita County Economic Development Board, and Cheryl Green to the Local Emergency Preparedness Committee effective immediately. Motion Carried unanimously.

Mayor Christensen opened the floor to nominations to fill the vacancy in the Office of Council President.

Baker moved, seconded by Hernandez, to nominate Cheryl Green as Council President and cease nominations. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously. Cheryl Green accepted the nomination to the Office of Council President.

Green moved, seconded by Baker, to approve the building permit submitted by Tyrell Tankersley provided all setback requirements have been met. Motion carried unanimously.

Green moved, seconded by Baker, to approve the building permit submitted by Elizabeth Gould provided all setback requirements have been met. Motion carried unanimously.

Green moved, seconded by Baker, to approve the building permit submitted by the Wichita County Amusement Association provided all setback requirements have been met. Motion carried unanimously.

Hernandez moved, seconded by Washburn, to approve the building permit submitted by Dale Appl provided all setback requirements have been met. Motion carried unanimously.

Baker moved, seconded by Washburn, to approve the building permit submitted by Virginia Rasmussen provided all setback requirements have been met. Motion carried unanimously.

Hernandez moved to approve the building permit submitted by Derek Meyer pending certification from a licensed electrician. The motion died from a lack of second. Council agreed to take the issue up in a special meeting on Friday, May 10, 2013, at 10:00 a.m., provided Derek submit the requested documentation.

Tyrell Tankersley, Derek Meyer, and Nikki Meyer left the meeting at 7:47 p.m.

Green moved, seconded by Baker, to purchase locally then plant into each downtown planter box one purple fountain grass bunch and two sweet potato vines. Motion carried unanimously.

Sanitation, Yard waste, and Sewerage utilities came up for discussion and were deferred to staff for recommendations based on the previous discussions.

Green moved, seconded by Washburn, to approve the payment of forty-five hundred dollars to Wichita County Economic Development, to be matched by the County, in order to cover the part-time salary of

an administrative assistant to the Wichita County Economic Development Director through the end of the year 2013. Motion carried unanimously.

Baker moved, seconded by Washburn, to order the City Clerk to prepare a letter with a required response date of June 1, 2013, be sent to all entities who ask for support and receive monies from the City, requesting 2014 budget information including: 2014 proposed expenditures and receipts, 2013 expenditures and receipts, 2012 financial audits, and 2013 financial audits. Motion carried unanimously.

Baker moved, seconded by Washburn, to accept and award a bid provided by Jones Construction Inc., for the placement and grading of sand along the berm at sewerage lagoon cell number one, in the amount of five thousand, six hundred dollars. Motion carried unanimously.

At 8:39 p.m., Green moved, seconded by Hernandez to recess into executive session for a period of ten minutes with the City Attorney, City Superintendent, City Clerk, and Governing Body, in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 8:54 p.m. Mayor Christensen declared that no action had been taken.

Kristopher Casper entered the meeting at 8:50 p.m.

Green moved, seconded by Baker, to adjourn at 9:12 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Friday, May 10, 2013, 10:00 a.m., at the City Hall Meeting Room in order to evaluate and consider requested supporting documentation related to a building permit submitted and considered at the regular meeting of the Governing Body held Monday, May 6, 2013.

Mayor Christensen and Council Members Cheryl Green, Tony Hernandez, Amanda Baker, and Dustin Washburn were all present via telephone. Also in attendance was Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 10:03 a.m.

Green moved, seconded by Washburn, to approve the agenda. Motion carried unanimously.

Hernandez moved, seconded by Green, to approve the building permit submitted by Derek Meyer. Motion carried unanimously.

Baker moved, seconded by Hernandez, to adjourn at 10:07 a.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, May 20, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Cheryl Green, Tony Hernandez, and Dustin Washburn were present. Council Members Rick Gilmore and Amanda Baker were absent. Also in attendance were City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Hernandez moved, seconded by Green, to approve the agenda as written. Motion carried unanimously.

Green moved, seconded by Washburn, to approve the consent agenda items a through i: a) May 6, 2013, meeting minutes, b) May 10, 2013, special meeting minutes, c) accounts payable Warrants 37164-37186 & 1212548 in the amount of eighteen thousand, nine hundred eighty-five dollars and sixty-nine cents, d) one hundred seventy-five thousand dollar 2012 transfer to general equipment reserve fund, e) seventeen thousand, eight hundred ninety-nine dollar and sixteen cent 2012 transfer to fire equipment reserve fund, f) eighty thousand dollar 2012 transfer to water equipment reserve fund, g) pass and adopt Resolution 2013-04, A RESOLUTION PROVIDING FOR THE REQUEST OF A WAIVER OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES PURSUANT TO K.S.A. 75-1120a, FOR THE YEAR ENDING 2012, h) pass and adopt Resolution 2013-05, A RESOLUTION PROVIDING FOR THE REQUEST OF A WAIVER OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES PURSUANT TO K.S.A. 75-1120a, FOR THE YEAR ENDING 2013, i) pass and adopt Resolution 2013-06, A RESOLUTION PROVIDING FOR THE REQUEST OF A WAIVER OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES PURSUANT TO K.S.A. 75-1120a, FOR THE YEAR ENDING 2014. Motion carried unanimously.

Green moved, seconded by Hernandez, to approve the Elder building permit providing all setback requirements have been met. Motion carried unanimously.

Hernandez moved, seconded by Washburn, to approve the Bloedorn building permit providing all setback requirements have been met. Motion carried unanimously.

Washburn moved, seconded by Green, to approve the Dannen building permit providing all setback requirements have been met. Motion carried unanimously.

Green moved, seconded by Washburn, to approve the Michel building permit providing all setback requirements have been met. Motion carried unanimously.

Green moved, seconded by Hernandez, to reluctantly accept the written resignation from Rick Gilmore as a member of the Leoti City Governing Body effective immediately, and to begin the process of seeking qualified applicants to fill the vacancy. Motion carried unanimously.

Washburn moved, seconded by Green, to pass and adopt Ordinance 2013-07, AN ORDINANCE REQUIRING HOUSE NUMBERS SHOWING ADDRESSES OF EACH BUILDING WITHIN THE CITY OF LEOTI, KANSAS; AND ESTABLISHING NOTICE PROCEDURES FOR VIOLATION AND FURTHER ESTABLISHING PENALTIES FOR VIOLATION OF THIS ORDINANCE. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Washburn-Yea. Motion carried unanimously.

At 8:40 p.m., Green moved, seconded by Washburn, to recess into executive session with the Governing Body and City Attorney, in order to discuss nonelected personnel matters with regular meeting resuming at 8:55 p.m. Motion carried unanimously. Regular meeting resumed at 8:55 p.m. Mayor Christensen declared that no action had been taken.

At 8:57 p.m., Green moved, seconded by Washburn, to recess into executive session with the Governing Body and City Attorney, in order to discuss nonelected personnel matters with regular meeting resuming at 9:02 p.m. Motion carried unanimously. Regular meeting resumed at 9:02 p.m. Mayor Christensen declared that no action had been taken.

At 9:05 p.m., Green moved, seconded by Washburn, to recess into executive session with the Governing Body, City Attorney, and City Superintendent in order to discuss nonelected personnel matters with regular meeting resuming at 9:20 p.m. Motion carried unanimously. Regular meeting resumed at 9:20 p.m. Mayor Christensen declared that no action had been taken.

Green moved, seconded by Hernandez, to adjourn at 9:43 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, June 3, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Councillors Cheryl Green, Amanda Baker, and Dustin Washburn were present. Also in attendance were Julianne Essmiller, Parker Hassel, Leif Christensen, Wichita County Economic Development Director Simone Cahoj, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

At 7:01 p.m., Councillor Tony Hernandez entered the meeting via telephone.

Green moved, Baker seconded, to approve the agenda as written. Motion carried unanimously.

Wichita County Economic Development Director Simone Cahoj presented the Governing Body with an update.

Baker moved, Green seconded, to approve the consent agenda items a through c: a) approval of the May 20, 2013 meeting minutes; b) payroll Warrants 37187-37190, 62401-64501, & 1212555-1212560 in the amount of forty-six thousand, eight hundred thirty-seven dollars and eighty-two cents; c) account payable Warrants 37274-37304 in the amount of forty-two thousand, thirty dollars and fifty-four cents. Motion carried unanimously.

Washburn moved, Green seconded, to approve the building permit at 205 East Broadway for Adam Marcotte, provided all setback requirements are met. Motion carried unanimously.

Baker moved, Washburn seconded, to approve the building permit at 406 East Broadway for Heritage Meats, contingent upon all utility providers requirements are met, and provided all setback requirements are met. Motion carried unanimously.

Green moved, Baker seconded, to approve the building permit at 507 West J for Jose Marquez, provided all setback requirements are met. Motion carried unanimously.

Baker moved, Green seconded, to pass and adopt Ordinance 2013-08, AN ORDINANCE PROVIDING FOR THE ISSUANCE OF CEREAL MALT BEVERAGE SPECIAL PERMIT LICENSURE TO CURRENT CEREAL MALT BEVERAGE LICENSE HOLDERS. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously.

Discussion was held in regards to drafting a water conservation plan.

Baker moved, Washburn seconded, to begin looking for well qualified and experienced candidates for full time code enforcement officer. Hernandez offered suggestions. Motion carried unanimously.

It was the consensus of the Council to schedule and conduct a work session in order to meet with Simone Cahoj to discuss development incentives as well as conduct various other business at 7:00 p.m., at the City Hall Meeting Room.

At 8:54 p.m., Green moved, Baker seconded, to recess into executive session with the Governing Body in order to discuss nonelected personnel matters with regular meeting to resume at 9:15 p.m. Regular meeting resumed at 9:15 p.m., and Mayor Christensen declared that no action had been taken.

Washburn moved, Baker seconded, to adjourn at 9:27 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Thursday, June 13, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Councillors Cheryl Green, Tony Hernandez, Amanda Baker, and Dustin Washburn were present. Also in attendance were Wichita County Economic Development Director Simone Cahoj, Ogallala Commons Summer Intern Julianne Essmiller, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the special meeting to order at 7:05 p.m., in order to 1) meet with Wichita County Economic Development Director Simone Cahoj regarding community incentives, 2) review sewer analysis, 3) review 2014 community entity budget requests, 4) review draft animal control ordinance, 5) review and discuss water conservation plan, 6) discuss July 4<sup>th</sup> Fire Works, 7) review and discuss personnel matters.

Baker moved, Washburn seconded, to approve the agenda as written. Motion carried unanimously.

Guest Simone Cahoj discussed incentives for housing developers and presented ideas in regards to developing infrastructure policy for new developments.

Discussions were held concerning the sewer fund and sewerage rates. Hernandez moved, Baker seconded to begin the drafting of a Sewerage Ordinance that incrementally increases the base rate by four dollars. Motion carried unanimously.

Simone Cahoj and Julianne Essmiller left the meeting at 9:03 p.m.

Baker moved, Hernandez seconded, to adjourn at 10:23 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk



City of Leoti Governing Body met in regular session Monday, June 17, 2013, 7:00 p.m. at the City Hall Meeting Room.

Mayor Lori Christensen and Councillors , Tony Hernandez, and Amanda Baker were present. Councillor Dustin Washburn was present via telephone. Also in attendance were John Hass, Don Hellar, Mike Younger, Chris Lund, City Attorney Doug Crotty, City Superintendent Curtis Kreutzer, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:00 p.m.

Baker moved, Hernandez seconded, to remove all old business and add item a) possible sale of land at SE corner of the Wichita County Municipal Golf Course and approve the agenda. Motion carried unanimously.

Guest John Hass, Ranson Financial, met with Governing Body to discuss the possible sale of temporary bonds for refinancing the Ion Exchange Water Treatment Plant with United States Department of Agriculture Rural Development.

Baker moved, Hernandez seconded, to pass and adopt Resolution 2013-09 A RESOLUTION OF THE CITY OF LEOTI, KANSAS, AUTHORIZING IMPROVEMENTS TO THE CITY PUBLIC WATER SUPPLY SYSTEM; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF. Mayor Christensen called the Roll: Baker-Yea, Hernandez-Yea, Washburn-Yea. Motion carried unanimously

Baker moved, Washburn seconded, to pass and adopt Resolution 2013-10 A RESOLUTION AUTHORIZING AND DIRECTING THE OFFERING FOR SALE OF GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2013, OF THE CITY OF LEOTI, KANSAS. Mayor Christensen called the Roll: Baker-Yea, Hernandez-Yea, Washburn-Yea. Motion carried unanimously.

John Haas left the meeting at 7:17 p.m.

Guest Chris Lund, City on a Hill, presented Council with 2014 funding request from the City, gave an update, discussed the possible of providing entertainment and a hamburger feed at a Saturday Cinema or Friday Flicks event, and expressed his gratitude for the past City financial support to City on a Hill. Chris entertained questions from the Council and left the meeting at 7:25 p.m.

Guests Don Hellar & Mike Younger of Evans, Bierly, Hutchinson & Associates engineers, were present to give a brief update on the status of the Ion Exchange Water Treatment Plant design. Don Hellar and Mike Younger left the meeting at 7:46 p.m.

Baker moved, Hernandez seconded, to remove Warrant 037316 to Mel's Foodliner from the items in item b) of the consent agenda. Mayor Christensen called the roll: Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously.

Baker moved, Washburn seconded, to approve the consent agenda items a) and b) minus Warrant 37316 previously removed. Mayor called the roll: Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously.

Washburn moved, Baker seconded, to approve the building permit at 302 North Sixth Street for Mike Wilson provided all setback requirements are met. Mayor Christensen called the roll: Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously.

Hernandez moved, Baker seconded, to approve the building permit at 303 South Fifth Street for Barkers LLC, provided dig safe be contacted prior to construction. Mayor Christensen called the roll: Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve resolution 2013-11 A RESOLUTION DECLARING THE MONTH OF JULY **SMART WATER USAGE MONTH**. Mayor Christensen called the roll: Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously.

Council agreed to establish Monday, June 24, 2013, 7:00 p.m., as a work session with the Governing Body reviewing and entering into the process of interviewing for the current council seat vacancy; with the selection, or decision to reopen the process if no candidate is selected, to be made at the July 1 regular meeting.

Baker moved, Hernandez seconded, to approve item new business item f) Warrant 037316 after discussion. Motion carried unanimously.

Hernandez moved, Baker seconded, to agree with the County Commissioners to sell the plus or minus eight acres of land on a tract in the South East corner of the Wichita County Municipal Golf Course for nine thousand dollars per acre and refer the matter to the County Commissioners and Laura Lewis. Mayor Christensen called the roll: Hernandez-Yea, Baker-Yea, Washburn-Yea. Motion carried unanimously.

Mayor Christensen requested a map of the fire loop proposal be submitted by the City Superintendent to the City Clerk for inclusion into the next meeting packet.

Hernandez moved, Baker seconded, to move for adjournment at 8:17 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Monday, June 24, 2013, 6:00 p.m., at the City Hall Meeting Room in order to conduct a work session on strategic planning.

General discussion was held concerning strategic planning.

City of Leoti Governing Body met in special session Monday, June 24, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Councillors Cheryl Green and Amanda Baker were present. Also in attendance were Kelma Burch, Amanda Seig, Adam Marcotte, and Kasper Lechtenberg.

Mayor Christensen declared an absence of a quorum.

Amanda Seig requested a hearing to delay shutoff of utilities for non-payment and requested consideration in changing the shut-off date. A determination was made that changing the shut-off date for each individual account holder was not in the best interest of the City; and that a one time granting of the request to delay disconnection for non-payment provided that payment is made for both the months of June and July on the date promised; and failure to pay on the agreed upon date would result in disconnection for non-payment and failure to pay the agreed upon amount would result in denials of future requests for a hearing in order to delay disconnection for non-payment.

Amanda Seig left the meeting at 7:08 p.m.

Tony Hernandez entered the meeting at 7:08 p.m.

Mayor Christensen declared that a quorum was present and called the meeting to order at 7:08 p.m., in order to: 1) interview candidates whom submitted letters of interest in filling the Council vacancy; 2) discuss ordinances; and 3) discuss nonelected personnel matters.

Baker moved, Green seconded, to delete item one from the agenda and start the meeting with item two. Motion carried unanimously.

Adam Marcotte left the meeting at 7:09 p.m.

Council met and interviewed 3 candidates who submitted a letter of interest to fill the council vacancy. Kelma Burch left the meeting at 7:26 p.m. Adam Marcotte entered the meeting at 7:25 p.m. Adam Marcotte left the meeting at 7:36 p.m. Julieann entered the meeting at 7:38 p.m. via telephone and left the meeting at 7:52 p.m. Curtis Kreutzer entered the meeting.

At 8:00 p.m. Green moved, Baker seconded, to recess into executive session with the Council and Mayor in order to discuss nonelected personnel matters with regular meeting to reconvene at 8:10 p.m. Regular meeting resumed at 8:10 p.m. Mayor Christensen declared that no action had been taken.

Green moved, Baker seconded, to recess into executive session with the Council and Mayor in order to discuss nonelected personnel matters with regular meeting to reconvene at 8:20 p.m. Regular meeting resumed at 8:20 p.m. Mayor Christensen declared that no action had been taken.

Green moved, Baker seconded, to recess into executive session with the Governing Body and City Superintendent in order to discuss nonelected personnel matters with regular meeting to reconvene at

8:40 p.m. Regular meeting resumed at 8:40 p.m. Mayor Christensen declared that no action had been taken.

Green moved, Hernandez seconded to authorized Mayor Christensen and employee to meet at 8:00 a.m., Tuesday, June 25 to finalize an agreement. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea. Motion carried unanimously.

Baker moved, Hernandez seconded, to pass and adopt Ordinance 2013-12 AN ORDINANCE ESTABLISHING ANIMAL CONTROL AND REGULATION WITHIN THE CITY OF LEOTI, KANSAS; AND REPEALING ORDINANCES 23, 772, 894, 971 AND 2011-07, with certain changes. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea. Motion carried unanimously.

Green moved, Baker seconded, to pass and adopt Ordinance 2013-13 AN ORDINANCE RELATING TO THE CUTTING OF WEEDS AND VEGETATION; PROVIDING FOR NOTICE; PROVIDING FOR CHARGES FOR CUTTING BY THE CITY OF LEOTI, AND PROVIDING FOR PENALTIES FOR VIOLATION, with certain changes. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea. Motion carried unanimously.

At 9:00 p.m., Green moved, Baker seconded, to move for adjournment. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, July 1, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Council Members Cheryl Green, Tony Hernandez, and Amanda Baker were present. Also in attendance were Adam Marcotte, Kelma Burch, Municipal Court Judge Janna DeLissa, City Attorney Doug Crotty, Assistant Superintendent Richard Harp, and Deputy City Clerk Cendy Morcillo.

Mayor Christensen called the meeting to order at 7:02 p.m.

Mayor Christensen moved to fill the Council vacancy and appoint Kelma Burch. Green motioned, seconded by Baker, to accept the appointment of Kelma Burch to the vacancy of resigned member Rick Gilmore. Mayor Christensen called the roll: Green –Yea, Hernandez-Yea, Baker-Yea. Motioned carried unanimously.

Municipal Court Judge Janna DeLissa entered the meeting at 7:04 p.m.

Municipal Court Judge Janna DeLissa asked recently appointed official Kelma Burch to stand and raise her right hand, then swore her into office as well as had her sign the oath of office. The newly sworn Council Member entered office and took her seat. Judge DeLissa left the meeting at 7:07 p.m.

Baker moved, seconded by Hernandez, to approve the agenda as written with the addition of item e) warrants 37368-37381. Motion carried unanimously.

Simone Cahoj, Wichita County Economic Director, presented information regarding Sales Tax Incentives, Property Tax Payback, and gave a general W.C.E.D. update.

Adam Marcotte entered the meeting at 7:21 p.m.

Baker moved, seconded by Green, to approve the consent agenda items a through e: a) approval of the June 17, 2013 meeting minutes, b) approval of the June 24, 2013 special meeting minutes, c) payroll Warrants 64601-66501, 37342-37344, & 1212568-1212573 in the amount of thirty-seven thousand, one hundred thirty-seven dollars and sixty-seven cents, d) accounts payable Warrants 37345-37367 in the amount of thirty-one thousand, two hundred ninety- four dollars and seventy-nine cents, e) accounts payable Warrants 37368-37381 in the amount of twenty-nine thousand, three hundred eighteen dollars and ten cents. Motion carried unanimously.

Green moved, seconded by Baker, to accept the resignation of Council Member Dustin Washburn effective June 24, 2013. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea. Motion carried unanimously.

Green moved, seconded by Burch, to allow Mayor Christensen to publish a letter to the editor regarding Street Signs. Mayor called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea. Motion carried unanimously.

Adam Marcotte left the meeting at 7:59 p.m.

General discussion was held concerning a comprehensive plan. Green moved, seconded by Burch, to schedule and conduct a work session in order to meet with Jim Heinicke, from Jim Heinicke LLC., to discuss comprehensive planning.

Simone Cahoj left the meeting at 8:21 p.m.

At 8:23 p.m., Baker moved, seconded by Burch, to recess into executive session for a period of twenty minutes in order to discuss nonelected personnel matters with the Governing Body and City Attorney. Motion carried unanimously. Regular meeting resumed at 8:43 p.m. Mayor Christensen declared that no action had been taken.

Baker moved, seconded by Burch, to adjourn at 8:51 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Cendy Morcillo, Deputy City Clerk

City of Leoti Governing Body met in special session, Monday, July 15, 2013, 6:00 p.m., at the City Hall Meeting Room, to conduct a work session to interview candidates who submitted a letter of interest in filling the vacancy on the City Council.

Mayor Christensen and Council Members Cheryl Green, Tony Hernandez, Amanda Baker, and Kelma Burch were present. Also in attendance were Roger Porter, April Hernandez, and City Clerk Kasper Lechtenberg.

Letters of interest were received from Adam Marcotte, Julie Riley, Roger Porter, and April Hernandez. Adam Marcotte and Julie Riley were recently interviewed for the previous vacancy filled by Kelma Burch. Council interviewed Roger Porter and April Hernandez.

Mayor Christensen called a close to the work session at 6:35 p.m.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, July 15, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Cheryl Green, Tony Hernandez, Amanda Baker, and Kelma Burch were present. Also in attendance were Roger Porter, April Hernandez, Steve Saunders, City Attorney Doug Crotty, Interim City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:01 p.m.

Baker moved, Burch seconded, to approve the agenda with changes. Motion carried unanimously.

Guest Nelson De La Cruz was present to answer questions regarding his building permit. Hernandez moved, Burch seconded, to approve the building permit for Nelson De La Cruz 404 South Sixth Street provided all setback requirements have been met with the exception of the two and a half foot to three and a half foot tall fence outside the setback area. Motion carried unanimously.

Mayor Christensen asked for opinions or nominations to fill the Council Vacancy. After discussion and a poll of the Council, Mayor Christensen appointed Roger Porter to fill the vacancy.

Baker moved, Green seconded, to accept the appointment of Roger Porter to the Council vacancy. Mayor Christensen called the roll: Green-Yea, Hernandez-Nay, Baker-Yea, Burch-Yea. Motion carried 3-1. Roger porter subscribed to the oath of office and began serving the vacant term to be served until 2015.

Guest Steve Saunders, Ranson Financial, presented information concerning the bids received for issuance of bonds and other related items. Ranson recommended accepting and awarding the low bid from Western State Bank.

Baker moved, Green seconded, to approve and accept the bid received by Western State Bank for issuance of bonds at a rate of 0.85 percent. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Green moved, Burch seconded, to pass and adopt Resolution 2013-14, A RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF TEMPORARY NOTES, SERIES 2013, OF THE CITY OF LEOTI, KANSAS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX, IF NECESSARY, FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID NOTES AS THEY BECOME DUE; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Baker moved, Burch seconded, to pass and adopt Resolution 2013-15, A RESOLUTION PROVIDING FOR THE ADOPTION OF AN OMNIBUS CONTINUING DISCLOSURE UNDERTAKING RELATING TO OBLIGATIONS ISSUED AND TO BE ISSUED BY THE CITY OF LEOTI, KANSAS. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Green moved, Baker seconded, to pass and adopt Resolution 2013-16, A RESOLUTION PROVIDING FOR THE ADOPTION OF TAX AND SECURITIES COMPLIANCE PROCEDURES RELATING TO OBLIGATIONS ISSUED



AND TO BE ISSUED BY THE CITY OF LEOTI, KANSAS. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Baker moved to approve the consent agenda items a and b: a) approval of the July 1, 2013 meeting minutes; b) approval of accounts payable Warrants 37382-37404 & 1212574-1212575 in the amount of twenty-four thousand, five dollars and seventy-eight cents. Motion carried unanimously.

Baker moved, Burch seconded to approve the sale and purchase of a new ToolCat in the net amount of five thousand, five hundred ninety-nine dollars. Motion carried unanimously.

Baker moved, Porter seconded, to approve a no-cost meter installation for the amusement association, provide notification before such installation and possible disruption to Mrs. Gerstberger, and do away with all plans for a fire loop within the fairgrounds area due to feasibility issues. Motion carried unanimously.

Baker moved, Porter seconded, to adjourn at 9:52 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

August 5 Regular

City of Leoti Governing Body met in regular session Monday, August 5, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council President Cheryl Green and Councilors Tony Hernandez, Amanda Baker, Kelma Burch, and Roger Porter were in attendance. Mayor Lori Christensen was absent. Also in attendance were Wichita County Economic Development Director Simone Cahoj, Julianne Essmiller, Diana Kirk, Interim City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

Council President Green called the meeting to order at 7:02 p.m.

Baker moved, Porter seconded, to approve the agenda with additions and revisions. Motion carried unanimously.

Guest Julianne Essmiller closed her internship with Ogallala Commons and the City of Leoti with a harvesting ceremony and presentation of her internship activities. Wichita County Economic Development Director introduced her new office assistant Diana Kirk and reported on Economic Development's most recent activities.

Baker moved, Hernandez seconded, to approve the consent agenda items a through d: a) approval of the July 15, 2013 meeting minutes; b) payroll Warrants 37411-37413, 66601-70602, 1212576-1212578, and 1212598-1212602 in the amount of thirty-seven thousand, five hundred sixty dollars and fifty-six cents; c) accounts payable Warrants 37414-37454 and 1212603 in the amount of eighty-one thousand, two hundred eighty-six dollars and seventy-one cents; d) accounts payable Warrants 37455-37467 in the amount of two thousand, eight hundred eighteen dollars and sixteen cents. Motion carried unanimously.

Baker moved, Hernandez seconded, to table the Ignacio Villalobos building permit until pictures could be provided. Motion carried unanimously.

Baker moved, Burch seconded, to draft a letter to Dodge City Concrete informing them of various problems with their property and ask that corrective measures be taken. Motion carried unanimously.

Porter moved, Hernandez seconded, to transfer three thousand, three hundred thirty-four dollars and eighty-two cents from CIP Fund to General Fund in order to zero the cash balance of the CIP Fund, and also transfer two thousand, four hundred sixty-six dollars and forty-eight cents from the Special Parks Fund to the General Fund in order to zero the cash balance to the Special Parks Fund. Motion carried unanimously.

Baker moved, Porter seconded, to recess into executive session at 7:55 p.m., for a period of fifteen minutes in order to discuss nonelected personnel matters with the Governing Body, City Clerk, as well as the City Attorney. Motion carried unanimously. Doug Crotty entered the meeting via telephone at 7:56 p.m. Doug Crotty left the meeting at 8:13 p.m. Regular meeting resumed at 8:13 p.m. Council President Green declared that no action had been taken.

Baker moved, Porter seconded, to adjourn at 8:25 p.m. Motion carried unanimously.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, August 19, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council President Cheryl Green, and Councilors Tony Hernandez, Amanda Baker, Kelma Burch, and Roger Porter were present. Mayor Christensen was absent. Also in attendance were Scott Weaver, Troy Fisher, Alejandro Villalobos, Ignacio Villalobos, Greg Fletcher, Simone Cahoj, City Attorney Doug Crotty, City Interim Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

President Green called the meeting to order at 7:01 p.m.

Baker moved, Burch seconded, to approve the agenda as written. Motion carried unanimously.

President Green opened the 2014 Municipal Budget Public Hearing. President Green asked all those in attendance if there were any comments or discussion regarding the proposed budget. After hearing no public comment and having an absence of anyone wishing to be recognized for discussion President Green asked the same question of Council and discussion ensued. Baker moved, Porter seconded, to pass and adopt the 2014 budget as prepared and presented. President Green Called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously. President Green asked for further comment and closed the 2014 Municipal Budget Public Hearing at 7:06 p.m.

Wichita County Economic Development Director Simone Cahoj presented Council with a brief update, introduced future projects and asked if the City would approve of co-mingling of public funds with Economic Development monies under Internal Revenue Code Section 501(c)(3).

Baker moved, Hernandez seconded, to allow the funds allocated from the government to be housed under non-profit public entity contingent upon certain restrictions and only if the same standards of accountability are upheld in addition to the County Commissioners agreeing to allow the same. Motion carried unanimously.

Baker moved, Burch seconded, to approve the consent agenda items a through b: a) approval of the August 5, 2013, meeting minutes; b) accounts payable Warrants 37468-47494 & 1212604 in the amount of eighty-five thousand, nine hundred thirteen dollars and thirty-one cents. Motion carried unanimously.

Hernandez moved, Baker seconded, to reject the Fisher building permit due to the age of the structure. President Green called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Nay. Motion carried 4-1.

Porter moved, Baker seconded, to approve the Ignacio Villalobos building permit. Motion carried unanimously.

Baker moved, Porter seconded, to table the Archer, Daniels, Midland building permit until the next meeting to allow time for research regarding specific paths to completion. Motion carried unanimously.

Greg Fletcher, Simone Cahoj, Alejandro Villalobos, and Ignacio Villalobos left the meeting at 7:45 p.m.

Baker moved, Burch seconded, to allow the purchase of certificates of deposit with bond sale proceeds following the guidelines of the City Clerk and City Treasurer. President Green called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve and send the Council letter to Dodge City Concrete. Motion carried unanimously.

Baker moved, Hernandez seconded, to recess into executive session at 7:50 p.m., for a period of ten minutes, with the Governing Body, City Attorney, and City Clerk, in order to discuss nonelected personnel matters. Motion Carried unanimously. Regular meeting resumed at 8:04 p.m. President Green declared that no action had been taken.

Troy Fisher and Scott Weaver left the meeting at 8:04 p.m.

Baker moved, Hernandez seconded to recess into executive session at 8:04 p.m., for a period of ten minutes, with the Governing Body, City Attorney Doug Crotty, City Clerk Kasper Lechtenberg, and Interim City Superintendent Rick Harp, in order to discuss nonelected personnel matters. Regular meeting resumed at 8:15 p.m. President Green declared that no action had been taken.

Baker moved, Hernandez seconded to recess into executive session at 8:15 p.m., for a period of fifteen minutes, with the Governing Body, City Attorney Doug Crotty, City Clerk Kasper Lechtenberg, and Interim City Superintendent Rick Harp, in order to discuss nonelected personnel matters. Regular meeting resumed at 8:33 p.m. President Green declared that no action had been taken.

Baker moved, Burch seconded, to table the code enforcement item until the next regularly scheduled meeting. President Green called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Baker moved, Porter seconded, to pass and adopt Ordinance 2013-17 AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2014 FOR THE CITY OF LEOTI, KANSAS. President Green called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Baker moved, Burch seconded, to pass and adopt Ordinance 2013-18 AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF LEOTI, KANSAS; INCORPORATING BY REFERENCE THE *STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, EDITION OF 2013*, WITH CERTAIN CHANGES AND ADDITIONS; PRESCRIBING ADDITIONAL REGULATIONS; PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE 2011-09. President Green called the roll: Green-yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Hernandez moved, Porter seconded, to adjourn at 9:36 p.m. Motion carried unanimously.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Monday, August 26, 2013, 6:00 p.m., at the City Hall Meeting Room.

Council President Cheryl Green and Councilors Tony Hernandez, Amanda Baker, and Kelma Burch were present. Mayor Lori Christensen and Councilor Roger Porter were absent. Also in attendance were Betty Yotter and City Clerk Kasper Lechtenberg.

President Green called the meeting to order at 6:01 p.m., for the purpose of entertaining a hearing request from Betty Yotter to avoid water shut-offs; discuss applications for the Code Enforcement position; discuss order of succession and government continuity; discuss trailer houses, manufactured homes and mobile homes in relation to land use planning and age requirements; and possible further debate on those agenda items.

Hernandez moved, Burch seconded, to approve the agenda. Motion carried unanimously.

President Green opened a hearing to entertain a request from Betty Yotter regarding City utility billing. Council and Mrs. Yotter came to an amicable agreement on the matter. Baker moved, Hernandez seconded, to allow a time extension in order to avoid water shutoffs or disconnection provided that the account be brought, and then kept current on or by September 24, 2013. Motion carried unanimously. President Green closed the hearing.

Adam Marcotte entered the meeting at 7:38 p.m., and was briefly interviewed about his interest in the Code Enforcement position. After entertaining questions from the Governing Body, Adam Marcotte left the meeting at 7:51 p.m.

Hernandez moved, Baker seconded, to adjourn at 8:01 p.m. Motion carried unanimously.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Tuesday, September 3, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Christensen and Council Members Cheryl Green, Tony Hernandez, Amanda Baker, Kelma Burch, and Roger Porter were present. Also in attendance were Terry Bloedorn, Ed Simon, Adam Marcotte, City Attorney Doug Crotty, Interim City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

Mayor Christensen called the meeting to order at 7:02 p.m.

Baker moved, Burch seconded, to approve the agenda as written. Motion carried unanimously.

Emergency Medical Services Director Terry Bloedorn and Ed Simon were in attendance to present an activities update and concerns about medical malpractice insurance coverage for the 24-member EMS team. Terry and Ed left the meeting at 7:25 p.m.

Baker moved, Porter seconded, to approve the consent agenda items a through d: a) August 19 and August 26, meeting minutes; b) payroll Warrants 37495-37497, 1212610-1212614, and 70701-72602 in the amount of thirty-nine thousand, five hundred thirty-one dollars and sixty-eight cents; c) accounts payable Warrants 37498-37521 in the amount of fifty-eight thousand five hundred seventy-nine dollars and sixty-six cents; d) accounts payable Warrants 37522-37533 in the amount of sixty-two thousand, nine hundred ninety-two dollars and fifty cents. Motion carried unanimously.

Green moved, Baker seconded, to approve the building permit for Braxton and Courtney Berning provided compliance with all setback and zoning requirements are met. Motion carried unanimously.

Green moved, Baker seconded, to deny approval of the Archer Daniels, Midland Inc., building permit due to a lack of information regarding the company's direction and intent with the property. Motion carried unanimously.

At 7:46 p.m., Green moved, Baker seconded, to recess into executive session for a period of fifteen minutes with the Governing Body, City Attorney, and City Clerk for the purpose of discussing nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 7:59 p.m. Mayor Christensen declared that no action had been taken.

At 7:59 p.m., Green moved, Baker seconded, to recess into executive session for a period of ten minutes with the Governing Body, City Attorney, and City Clerk for the purpose of discussing nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 8:09 p.m. Mayor Christensen declared that no action had been taken.

At 8:09 p.m., Baker moved, Green seconded, to break for a fifteen-minute recess. Motion carried unanimously. Mayor called the meeting to order at 8:26 p.m.

Green moved, Hernandez seconded, to hire Adam Marcotte as City Code Enforcement Officer at a rate of twelve dollars and fifty cents per hour. Motion carried unanimously.

Green moved, Baker seconded, to invite the County Parks and Recreation Board to the next City Council Meeting in order to discuss the ballparks. Motion carried unanimously.

Green moved, Baker seconded, to adjourn at 8:50 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, September 16, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council President Cheryl Green and Councilors Tony Hernandez, Amanda Baker, and Kelma Burch were present. Also in attendance were Allan Baker, Greg Fletcher, Sheri Loy, Vic Case, A.J. Simon, Dustin Hughes, Jason Archuleta, Simone Cahoj, Matt Engel, Lynda Goodrich, Rhei Thurman, City Attorney Doug Crotty, City Interim Superintendent Rick Harp, and City Clerk Kasper Lechtenberg. Mayor Lori Christensen and Councilor Roger Porter were absent.

President Green called the meeting to order at 7:00 p.m.

Baker moved, Burch seconded, to approve the agenda with changes. Motion carried unanimously.

Guest Allan Baker asked for a variance and exemption for the Wichita County Fair Board and Wichita County for the purpose of installing a propane storage tank to be located East of the new fairground bathrooms. Hernandez moved, Baker seconded, to approve the variance to the Wichita County Fair Board and Wichita County, for the purpose of installing a five hundred gallon propane tank at the fairgrounds bathrooms. Motion carried unanimously. Allan Baker left the meeting.

Greg Fletcher, gave an update on the Archer Daniels Midland, Inc., building permit and asked that the matter be tabled until A.D.M. submits an amended building permit application.

The Wichita County Parks and Recreation board was present to discuss the Ballpark, swimming pool, and proposed soccer field. After discussion Council agreed to open to bid, maintenance at the Ballpark; and invited more information surrounding the cost of swimming pool paint as well as the soccer field proposal. Greg Fletcher, Sheri Loy, Vic Case, A.J. Simon, Dustin Hughes, Jason Archuleta, Simone Cahoj, Matt Engel, Lynda Goodrich, and Rhei Thurman left the meeting at 8:01 p.m.

Baker moved, Burch seconded, to get with local experts to spray and winterize the Ballparks with the City to continue mowing. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve the consent agenda items a and b: a) approval of the September 3, 2013 meeting minutes; b) accounts payable Warrants 37534-37551, & 1212615-1212616 in the amount of eight thousand, nine hundred thirty-five dollars and eighty-two cents.

Baker moved, Burch seconded, to approve the building permit submitted by Romeo Guerra Jr., pending a DIG-SAFE number and provided all setback requirements will be met. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve the building permit submitted by Roman Corridor provided all setback requirements will be met. Motion carried unanimously.

Hernandez moved, Burch seconded, to approve the building permit submitted by Rose Leisman provided all setback requirements will be met. Motion carried unanimously.

Baker moved, Burch Seconded, to table the contract for sale of the northeast corner of the golf course pending an amendment per the City Attorney. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve the seventy-five dollar high school yearbook page sponsorship. Motion carried unanimously.

Baker moved, Hernandez seconded, to adjourn at 9:02 p.m. Motion carried unanimously.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in special session Monday, September 23, 2013, 6:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen, and Councilors Cheryl Green, Amanda Baker, and Roger Porter were present. Also in attendance were Wichita County Economic Development Director Simone Cahoj, City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

Green moved, Porter seconded, to approve the agenda. Motion carried.

Burch moved, Baker seconded, to approve the contract of sale for the Golf Course parcel. Motion carried unanimously.

W.C.E.D Simone Cahoj presented information on prospective property developers for a duplex or quadraplex wanting curb and gutters installed before further consideration. She also presented information on the possibility of creating a Rural Housing Incentive District. Simone left the meeting.

The Governing Body discussed dangerous structures and asked that the item be placed on the next agenda for consultation with the City Attorney.

At 7:26 p.m., Green moved, Porter seconded, to recess into executive session for a period of fifteen minutes with the Governing Body in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 7:40 p.m. Mayor Christensen declared that no action had been taken.

At 7:40 p.m., Cheryl moved, Baker seconded to recess into executive session for a period of ten minutes with the Governing Body and Rick Harp, in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 7:47 p.m. Mayor Christensen declared that no action had been taken.

At 7:47 p.m., Green moved, Baker seconded to recess into executive session for a period of fifteen minutes with the Governing Body and Rick Harp, in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 8:00 p.m. Mayor Christensen declared that no action had been taken.

Porter moved, Burch seconded, to adjourn at 8:14 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk



City of Leoti Governing Body met in regular session Monday, October 7, 2013, 7:00 p.m., at the City Hall Meeting Room.

Mayor Lori Christensen and Councilors Cheryl Green, Tony Hernandez, Amanda Baker, Kelma Burch, Roger Porter were present. Also in attendance were Mike Younger, Theresa Salmons, Ed Simon, Emergency Medical Services Director Terry Bloedorn, City Attorney Doug Crotty, City Superintendent Rick Harp, Code Enforcement Officer Adam Marcotte, and City Clerk Kasper Lechtenberg. Simone Cahoj entered the meeting at 7:23 p.m.

Mayor Christensen called the meeting to order at 7:01 p.m.

Porter moved, Burch seconded, to change item 1a) to Ed Simon, add 2e) Warrants 37594-37601, add item 3e) Soccer Field (Baker), and 4b) Consideration of Property Deed Transfer to the agenda and approve the agenda with said changes. Motion carried unanimously.

Mike Younger, Evans, Bierly, Hutchinson, and Associates Engineering, was present to give an update on the water treatment plant and formally announce E.B.H.'s recommendation to grant and award the Nitrate Removal Equipment bid to Layne Christensen based on their analysis and evaluation. Mike Younger left the meeting at 7:09 p.m.

Baker moved, Green seconded, to accept and award the bid on the nitrate removal equipment to Layne Christensen in the amount of five hundred ninety-eight thousand, forty-five dollars based on the recommendation from E.B.H. engineering. Motion carried unanimously.

Theresa Salmons was present to request a street closure for "Trunk or Treat" on October 31, 2013. Theresa left the meeting at 7:11 p.m.

Baker moved, Green seconded, to pass and adopt Resolution 2013-19 A RESOLUTION FOR TEMPORARY CLOSURE OF CERTAIN STREETS FOR A TRUNK OR TREAT EVENT SPONSORED BY THE FIRST BAPTIST CHURCH OF LEOTI, KANSAS. Motion carried unanimously.

Ed Simon and EMS Director Terry Bloedorn were present to discuss information learned in their search for medical malpractice coverage. Ed Simon and Terry Bloedorn left the meeting at 7:29 p.m.

Wichita County Economic Development Director Simone Cahoj presented an update on various activities, including the 2014 youth entrepreneurial fair. She asked if the City would be interested in contributing funds toward the Rural Opportunity Zone program. Simone left the meeting at 7:44 p.m.

Baker moved to approve the consent agenda items a through e: a) approval of the September 16, 2013 meeting minutes; b) approval of the September 23, 2013 meeting minutes; c) payroll Warrants 72701-74802, 37552-37554, & 1212622-1212626 in the amount of thirty-three thousand, six hundred forty-two dollars and sixty-nine cents; d) accounts payable Warrants 37555-37593 & 1212627 in the amount of forty-four thousand, nine hundred fifty-three dollars; e) accounts payable Warrants 37594-37601 in the amount of nineteen thousand, seven hundred forty-seven dollars and seventy-eight cents. Motion carried unanimously.

Discussion was held concerning the bid letting for the City Ball Parks grounds maintenance. Council asked for arrangements to be made so that Council could be placed on the agenda at the next Board Meeting of the Unified School District and hold a work session at that time.

Baker moved, Porter seconded, to approve the Warranty Deed Transfer of the Golf Course property to Scott Co-Op Association. Mayor Christensen called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

At 8:44 p.m., Green moved, Porter seconded, to recess into executive session with the Mayor and Council present to discuss nonelected personnel matters for a period of fifteen minutes. Motion carried unanimously. Regular meeting resumed at 9:00 p.m. Mayor Christensen declared that no action had been taken.

At 9:01 p.m., Green moved, Porter seconded, to recess into executive session with the Mayor and Council present to discuss nonelected personnel matters for a period of ten minutes. Motion carried unanimously. Regular meeting resumed at 9:14 p.m. Mayor Christensen declared that no action had been taken.

At 9:14 p.m., Baker moved, Porter seconded to recess into executive session with the Mayor, Council, and Rick Harp for a period of ten minutes to discuss nonelected personnel matters. Motion carried. Regular meeting resumed at 9:23 p.m. Mayor Christensen declared that no action had been taken.

Green moved, Baker seconded, to adjourn at 9:30 p.m. Motion carried unanimously.

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Lori Christensen, Mayor

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, October 21, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council President Cheryl Green and Councilors Tony Hernandez, Amanda Baker, Kelma Burch, and Roger Porter were present. Also in attendance were Fire Chief Charlie Hughes, E.M.S. Director Terry Bloedorn, Assistant E.M.S. Director Ed Simon, Wichita County Economic Development Director Simone Cahoj, City Attorney Doug Crotty, Code Enforcement Officer Adam Marcotte, City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

President Green called the meeting to order at 7:01 p.m.

Baker moved, Porter seconded, to approve the agenda as written. Motion carried unanimously.

Emergency Medical Services Director Terry Bloedorn and Assistant Director Ed Simon were in attendance to discuss and present two Fire and EMS Insurance liability, auto, and property insurance quotes from VFIS. They discussed the quote, asked questions, entertained questions received from Council, and asked that the Governing Body approve and bind coverage as soon as possible and cancel the current Fire and E.M.S. coverages with EMC.

Baker moved, Porter seconded, to accept and approve the second quote with higher coverages for Fire and EMS property, vehicles, and liability insurance with VFIS, a division of Glatfelter Insurance Group in the amount of six thousand, four hundred seventy-five dollars in annual premium. President Green called the roll: Green-Yea, Hernandez-Yea, Baker-Yea, Burch-Yea, Porter-Yea. Motion carried unanimously.

Charlie Hughes, Terry Bloedorn, and Ed Simon left the meeting at 7:17 p.m.

W.C.E.D. Director Simone Cahoj was present to inquire about the Rural Opportunity Zone funding request. She updated council on meetings that had taken place with a property developer for the construction of new housing. She requested Council consider vacating N street between Indian Road and Wyoming Street.

Baker moved, Porter seconded, to vacate N street between Indian Road and Wyoming Street. Motion carried unanimously. Simone left the meeting at 7:33 p.m.

Baker moved, Burch seconded, to approve the consent agenda: a) October 7, 2013, meeting minutes; b) Accounts payable Warrants 37602-37611 & 1212628 in the amount of two thousand, six hundred eighty dollars and seventy-three cents. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve the building permit for Mitch Barker, provided all setback requirements are met. Motion carried unanimously.

Baker moved, Burch seconded, to use the previously considered funding request of five thousand dollars from the Wichita County Historical Society and City on a Hill, and instead apply and use those funds, during the 2014 budget year, for the Rural Opportunity Zone funding request presented by Economic Development at the previous meeting. Motion carried unanimously.

At 8:15 p.m., Baker moved, Burch seconded, to recess into executive session for a period of ten minutes to discuss nonelected personnel matters with Council present. Motion carried unanimously. Meeting resumed at 8:25 p.m. President Green declared that no action had been taken.

Porter moved, Hernandez seconded, that supervisors give Council a bi-monthly report of major activities. Motion carried unanimously.

Baker moved, Burch seconded, to move the Sanitation department back under the supervision of the City Superintendent. Motion carried unanimously.

Baker moved, Burch seconded, that City Superintendent Rick Harp be given a two dollar per hour increase in pay. Motion carried unanimously.

Hernandez moved, Baker seconded, to use the vehicle decals made by Porter Signs, as presented, for use on City vehicles. Motion carried unanimously.

Porter moved, Baker seconded, to move for adjournment at 9:46 p.m.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, November 4, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council President Cheryl Green and Councilors Tony Hernandez, Amanda Baker, Kelma Burch, and Roger Porter were present. Also in attendance were Richard Miller, City Attorney Doug Crotty, City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

President Green called the meeting to order at 7:00 p.m.

Baker moved, Porter seconded, to approve the agenda as written. Motion carried unanimously.

Guest Richard Miller asked Council to consider granting permission to build a garage addition encroaching ten feet into the setback. Richard left the meeting at 7:07 p.m.

Porter moved, Hernandez seconded, to deny the bill from SK Electric for the scoreboards for the ballpark and billed to the Wichita County Park and Rec. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve the consent agenda items a through d: a) approval of the October 21, 2013, meeting minutes; b) approval of payroll Warrants 74901-77002, 37616-37618, & 1212634-1212638 in the amount of thirty-seven thousand, three hundred one dollars and fifty-four cents; c) approval of accounts payable Warrants 37619-37643 in the amount of forty-six thousand, three hundred forty-six dollars and thirty-eight cents; d) approval of accounts payable Warrants 37644-37666 in the amount of thirty-two thousand, seven hundred ninety-seven dollars and thirty cents. Motion carried unanimously.

Hernandez moved, Porter seconded, to approve the building permit for Ernest Torres provided all setback requirements are met. Motion carried unanimously.

Baker moved, Burch seconded, not to enter into a *"Purchase/Work Order Agreement for EHS services"* with Cargill Cattle Feeders in order to provide sanitation services. Motion carried unanimously.

At 8:49 p.m., Baker moved, Porter seconded, to recess into executive session with the Governing Body, City Attorney, and City Clerk for a period of five minutes to discuss nonelected personnel matters. Regular meeting resumed at 8:59 p.m. Council President Green declared that no action had been taken.

Baker moved, Hernandez seconded, to move Code Enforcement under the direct control and supervision of the City Superintendent effective immediately. Motion carried unanimously.

Porter moved, Baker seconded, to adjourn at 8:05 p.m. Motion carried unanimously.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, November 18, 2013, at the City Hall Meeting Room.

President Cheryl Green and Councilors Tony Hernandez, Amanda Baker and Kelma Burch were in attendance. Mayor Lori Christensen and Councilor Roger Porter were absent. Also in attendance were Leif Christensen, Kelley Burch, Chris Lund, Wichita County Economic Development Director Simone Cahoj, Code Enforcement Officer Adam Marcotte, City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

President Green called the meeting to order at 7:00 p.m.

Baker moved, Hernandez seconded, to approve the agenda with the following additions: 1c) Simone Cahoj and 6a) Ordinance 2013-13. Motion carried unanimously.

Guest Chris Lund asked for reconsideration in funding and asked for any consideration by which the City might be able to show support for City on a Hill. Chris Lund left the meeting at 7:05 p.m.

Guests Leif Christensen and Kelley Burch requested reconsideration for a two inch meter installation with the Amusement Association paying the difference between the previously donated one inch meter installation and the newly requested two inch installation.

Baker moved, Burch seconded, to approve the two inch meter installation as requested by the Amusement Association pending notification of the affected property owners. Motion carried unanimously. Leif Christensen and Kelley Burch left the meeting at 7:15 p.m.

Wichita County Economic Development Director Simone Cahoj presented council with an update.

Baker moved, Hernandez seconded, to approve the consent agenda items a and b: a) approval of the November 4, 2013, meeting minutes; b) accounts payable Warrants 37667-37686 in the amount of five thousand, seven hundred seven dollars and seventy cents. Motion carried unanimously.

Baker moved, Burch seconded, to approve the building permit for Richard Miller pending a DIGSAFE ticket number and maintaining a distance of at least fifteen feet behind the curb at all times. Motion carried unanimously.

Baker moved, Hernandez seconded, to approve the APM building permit. Motion carried unanimously. Simone Cahoj left the meeting at 7:38 p.m.

Baker moved, Burch seconded, to recess into executive session at 7:43 p.m. for a period of twenty minutes with Council and City Clerk in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 8:02 p.m. President Green declared that no action had been taken.

Hernandez moved, Baker seconded to recess into executive session at 8:03 p.m. for a period of fifteen minutes with Council, Clerk, Superintendent, and Code Enforcement, in order to discuss nonelected personnel matters. Motion carried unanimously. Regular meeting resumed at 8:17 p.m. President Green declared that no action had been taken.

Baker moved, Hernandez seconded, to change the second to last sentence of Section 1 of Ordinance 2013-13 to read: Any property within the City of Leoti, whether vacant or occupied, is required to be mowed anytime the vegetation reaches a height of more than six (6) inches during the calendar year. Motion carried unanimously.

Burch moved, Hernandez seconded, to temporarily add Councilor Amanda Baker as a check signer at Western State Bank and temporarily remove Mayor Lori Christensen as a check signer at Western State Bank; with said changes to be reverted in two weeks, to the check signers as they existed prior to this motion. Motion carried unanimously.

Hernandez moved, Burch seconded, to elect Councilor Baker as the chair of the next City Council meeting to be held December 2, 2013, due to a planned absence of President Green. Motion carried unanimously.

Hernandez moved, Burch seconded, to adjourn at 8:44 p.m. Motion carried unanimously.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, December 2, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council Chair Amanda Baker and Councilors Kelma Burch and Roger Porter were present. Mayor Lori Christensen and Councilors Cheryl Green and Tony Hernandez were absent. Also in attendance were City Attorney Doug Crotty, City Superintendent Rick Harp, City Code Enforcement Officer Adam Marcotte, and City Clerk Kasper Lechtenberg.

Council Chair Baker called the meeting to order at 7:00 p.m.

Burch moved, Porter seconded, to approve the agenda. Motion carried unanimously.

Porter moved, Burch seconded, to approve the consent agenda: a) approval of the November 18 meeting minutes; b) payroll Warrants 77101-79202, 37687-37689, and 1212645-1212649 in the amount of twenty thousand, eight hundred eighty-seven dollars and eighty-three cents; c) accounts payable Warrants 37690-37714 in the amount of fifty-one thousand, two hundred sixty dollars and sixty-seven cents; d) accounts payable Warrants 37715-37725 in the amount of twenty-one thousand, six hundred seventy-five dollars and eighty-eight cents. Motion carried unanimously.

Porter moved, Burch seconded, to authorize the purchase of components to build a server in the amount of twenty-four thousand, five hundred forty-seven dollars and fifty-three cents. Motion carried unanimously.

Baker moved, Porter seconded, to approve the building permit for Moises Ugalde providing all setback requirements are met and a Digsafe ticket is obtained. Motion carried unanimously.

Porter moved, Burch seconded, to approve the CMBL applications and issue licenses to Charlie's Mexican Restaurant, Colorado Retail Services, The Pantry, and the Iron Horse Tavern. Motion carried unanimously.

Baker moved, Burch seconded, to pass and adopt Resolution 2013-20, A RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT AND AUTHORIZING THE MAYOR, CITY CLERK, COUNCIL PRESIDENT, OR IN CERTAIN SITUATIONS, CITY COUNCIL MEMBERS TO EXECUTE CERTAIN APPLICATION FORMS, CONTRACT DOCUMENTS, AND APPURTENANCES RELATED THERETO. Motion carried unanimously.

Porter moved, Burch seconded, to accept and approve the *"Contract Documents for Water System Improvements, 2013 Nitrate Removal Equipment at Leoti, Kansas, June 2013"* with Layne Christensen and cause such documents to be executed. Motion carried unanimously.

Porter moved, Burch seconded, to accept and approve the natural gas nomination order with Constellation Newenergy – Gas Division, LLC. Motion carried unanimously.

Baker moved, Porter seconded, to adjourn at 7:26 p.m. Motion carried unanimously.

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Amanda Baker, Council Member & Meeting Chair

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Kasper Lechtenberg, City Clerk



City of Leoti Governing Body met in special session Wednesday, December 11, 2013, 7:00 p.m., at the City Hall Meeting Room in order to address the following agenda items: 1) Employee & Officer's Christmas Dinner; 2) Employee Gift Certificates; and 3) Customer Appreciation Day.

President Cheryl Green and Councilors Kelma Burch and Roger Porter were present. Also in attendance were City Superintendent Rick Harp and City Clerk Kasper Lechtenberg.

President Green called the meeting to order at 7:00 p.m.

Porter moved, Burch seconded, to approve the agenda. Motion carried unanimously.

Porter moved, Burch seconded, to have an employee appreciation event next summer and forego the Christmas event this year. Motion carried unanimously.

Porter moved, Burch seconded, to give each full time employee, with the exception of Code Enforcement, a two hundred dollar gift card and a twenty-five dollar gift certificate to Heritage Meats; and also give the Municipal Court Judge, City Attorney, City Treasurer, and Municipal Court Clerk a twenty-five dollar gift certificate to Heritage Meats. Motion carried unanimously.

Porter moved, Burch seconded, to adjourn at 7:41.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

City of Leoti Governing Body met in regular session Monday, December 16, 2013, 7:00 p.m., at the City Hall Meeting Room.

Council President Cheryl Green and Councilors Tony Hernandez, Amanda Baker, Kelma Burch, and Roger Porter were present. Also in attendance were Chris Lund, Wichita County Economic Development Director Simone Cahoj, Code Enforcement Officer Adam Marcotte, City Superintendent Rick Harp, and City Clerk Kasper Lechtenberg.

President Green called the meeting to order at 7:00 p.m.

Baker moved, Porter seconded, to approve the agenda with the addition of item 2d) accounts payable Warrants 37753-37754, & 1212650. Motion carried unanimously.

Wichita County Economic Development Director Simone Cahoj presented Council with an update including recent grant applications and fundraising efforts. Simone left the meeting. Chris Lund presented Council with benefits City on a Hill provides to the City and surrounding County. He asked for reconsideration in the previously denied 2014 City Budget funding request and indicated that the show of support was more important than the dollar amount. Chris left the meeting.

Porter moved, Baker seconded, to approve the consent agenda items a through d: a) approval of the December 2, 2013 meeting minutes; b) approval of the December 11, 2013 meeting minutes; c) accounts payable Warrants 37726-37751 in the amount of thirty-two thousand, five hundred eighty-four dollars and sixty-four cents; d) accounts payable Warrants 37752-37753 & 1212650 in the amount of two thousand, five hundred fifteen dollars and eighty-one cents. Motion carried unanimously.

Baker moved, Burch seconded, to approve the Cereal Malt Beverage License for the Beer Barn. Motion carried unanimously.

Baker moved, Porter seconded, to approve the ball parks draft bid packet and release for bidding.

After discussion, it was the consensus of Council not to rebate or re-address the matter of Bev Ochs and to decline phoning at her request. Council asked that a letter be written to her explaining the same.

Porter moved, Baker seconded, to recess into executive session for a period of ten minutes, with the Council, City Attorney, City Superintendent, and City Clerk, for the purpose of discussing nonelected personnel matters. Regular meeting resumed at 8:25 p.m. President Green declared that no action had been taken.

Green moved, Baker seconded, to recess into executive session until 8:30 p.m. with the Council, City Attorney, City Superintendent, City Clerk, for the purposes of discussing nonelected personnel matters. Regular meeting resumed at 8:30 p.m. President Green declared that no action had been taken.

Baker moved, Porter seconded, to give a three percent pay increase to Arlan Gorden, a five percent pay increase to Joe Guerra, and a two-dollar per hour increase in pay to Kasper Lechtenberg. Motion carried unanimously.

Porter moved, Baker seconded, to adjourn at 8:32 p.m. Motion carried unanimously.

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Cheryl Green, Council President

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Kasper Lechtenberg, City Clerk

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